

**DECEMBER 6, 2021
JUNIOR-SENIOR HIGH SCHOOL AUDITORIUM & VIA VIDEO CONFERENCE
HYBRID MEETING**

**MONTROSE AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

MEETING MINUTES

(Visit our website at www.masd.info)

Mrs. Mary Homan
Board of Directors President

Mr. Christopher McComb
Superintendent of Schools

The Montrose Area School District Board of Directors Business meeting was called to order by Mrs. Mary Homan, Board President at 7:57 p.m. in the Junior-Senior High School Auditorium, 75 Meteor Way, Montrose PA 18801.

I. CALL TO ORDER – Mrs. Mary Homan, Board President

II. ROLL CALL – Mrs. Connie Birchard, Board Secretary

PRESENT: Mrs. Mary Homan, Mr. Richard Jordan, Mrs. Jennifer Strickland, Mr. Paul Adams, Mrs. Gloria Smith, Mr. John Wood (via zoom), Miss Taylor Warner (via zoom) and Mrs. Gretchen Backer (via zoom)

ABSENT: Mr. Douglas Wilcox

ADMINISTRATOR'S PRESENT: Mr. Christopher McComb, Mr. Craig Owens, Mr. Patrick Matthews, Mr. Eric Powers, Mr. Gregory Adams (via zoom), Mrs. Christine Kresge (via zoom), Mr. Terrence Whalen (via zoom), Mr. Thomas Lonzinski (via zoom), Mr. Sean Castellani (via zoom) and Mrs. JoAnne McCain (via zoom)

III. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS - None

IV. AGENDA ITEMS

A. PUBLIC BOARD MEETINGS SCHEDULE – Mrs. Mary Homan, Board President

1. A motion was made by Mr. Adams, seconded by Mrs. Strickland to schedule public meetings for calendar year 2022: Work Sessions will be held on the second Monday of each month, except for December which will be during the first week of the month, beginning at 7:00 PM, to be immediately followed by the regular business meeting. Meeting venues will be announced on the district homepage prior to each meeting.

ALL VOTING AYE

B. MINUTES – Mrs. Mary Homan, Board President

2. A motion was made by Mr. Jordan, seconded by Mrs. Strickland to approve the following minutes as submitted:

- a. November 8, 2021 Work Session Minutes
- b. November 8, 2021 Board Meeting Minutes
- c. November 9, 2021 Finance Committee Meeting Minutes

ALL VOTING AYE

C. FINANCE – Mr. Paul Adams, Mr. Richard Jordan and Mrs. Gloria Smith, Chairpersons

Mr. Adams read through the motions under Finance and a motion was made by Mr. Jordan, seconded by Mrs. Strickland to approve item numbers 3 through 6 under Finance.

ALL VOTING AYE

3. A motion is needed to approve the list of bills to be paid, including the Food Service payment summary
4. A motion is needed to approve the October 2021 Treasurer's Report, which includes the 39 Capital Projects Fund account and the 32 Capital Reserve Fund account
5. A motion is needed to approve the Student Activities Fund Report
6. A motion is needed to enter into a Memorandum of Understanding between the Montrose Area School District and Susquehanna County to designate RBA Professional Data Systems, Inc. as the preferred provider of Tax Collection Software, maintenance, and support at an annual cost of \$1,031.25 effective January 1, 2022

IV. AGENDA ITEMS - continued

D. CURRICULUM – Mr. Douglas Wilcox, Mr. Richard Jordan and Miss Taylor Warner, Chairpersons

7. A motion was made by Mrs. Smith, seconded by Mr. Adams to enter into an Interpreter Services Agreement as submitted with Southern Tier Independence Center, Inc. to provide services to deaf students in need at a rate of \$70.00 per hour per interpreter retroactive to November 22, 2021 for the remainder of the 2021-2022 school year
ALL VOTING AYE

E. EXTRACURRICULAR - Mrs. Gretchen Backer and Mrs. Jennifer Strickland, Chairpersons

8. A motion was made by Mr. Adams, seconded by Mrs. Smith to accept with regret the resignation of Jenton Esworthy as Head Girls' Soccer Coach retroactive to November 6, 2021
ALL VOTING AYE

F. TRANSPORTATION – Mrs. Gloria Smith and Mrs. Jennifer Strickland, Chairpersons

Mrs. Smith read through the motions under Transportation and a motion was made by Mrs. Smith, seconded by Mrs. Backer to approve item numbers 9 and 10 under Transportation. Prior to the vote, Mr. McComb recognized the service of Cliff and Dawn Taylor, he noted that they have been with us for 20 plus years as school bus contractors. A round of applause was given by all for their dedicated service to the district. He also shared that they have always been willing to pitch in and do whatever we needed any time we had a mix up in transportation, they were always the first ones to step up and offer some help. He certainly appreciates them and as a district we owe them a debt of gratitude. The Board thanked them for their service.

ALL VOTING AYE

9. A motion is needed to approve the following transportation drivers, effective contingent upon district receipt of state mandated clearances, licensure and health certification:
a. Jonathan Baier – van driver submitted by Chris Allis
b. Jada Tennant – van driver submitted by Tennant Transportation
10. A motion is needed to accept with regret the resignation for the purpose of retirement of Cliff and Dawn Taylor, bus contractors effective June 30, 2022

G. PERSONNEL – Mrs. Gretchen Backer and Mrs. Mary Homan, Chairpersons

A motion was made by Mrs. Smith, seconded by Mr. Adams to approve item numbers 11 through 17 under Personnel. Prior to the vote, Mr. Adams questioned the replacement of Mrs. Kimsey. Mr. McComb explained that administratively they need to fill that position. The Board would like to fill the position with a long-term substitute teacher until the end of the 2021-2022 school year. Lathrop Street Principal, Mr. Patrick Matthews took a moment to recognize Mrs. Kimsey. He had the pleasure of working with her for five (5) years as a teacher and this school year as an administrator. He is really happy for her and knows she is really looking forward to being able to spend more time with her husband Gary and her grandchildren. She has a genuine love for children and is going to be missed. Mr. McComb indicated the Mr. Bower decided to relocate back to Texas which is where he came from. He did a nice job for the district and his services to the district will be missed as well. The Board thanked them both for their service to the district.

ALL VOTING AYE

11. A motion is needed to grant an extended medical sabbatical to Shannon Maynard, STEAM teacher for the District, for the second semester of the 2021-2022 school year in accordance with School Code and the current MEA Collective Bargaining Agreement
12. A motion is needed to accept with regret the resignation for the purpose of retirement of Jill Kimsey, Physical Education teacher assigned to Lathrop Street Elementary School effective January 7, 2022
13. A motion is needed to approve Hayley Russell as an emergency certified substitute teacher for the district effective January 3, 2022 for the remainder of the 2021-2022 school year

G. PERSONNEL - continued

14. A motion is needed to grant Lauren Gregory, Lunchroom/Playground Aide assigned to Lathrop Street Elementary School an unpaid leave of absence from her position retroactive to November 19, 2021 through approximately December 31, 2021
15. A motion is needed to accept with regret the resignation of Jason Bower, Custodian assigned to the Junior-Senior High School retroactive to November 26, 2021
16. A motion is needed to approve Stephanie Smith as a Support Staff Substitute on an as-needed basis, effective contingent upon completion of employment requirements
17. A motion is needed to approve Maxwell Brewer as a substitute Education Student for the district on an as-needed basis for no more than 20 days effective immediately for the remainder of the 2021-2022 school year

V. NEW BUSINESS - None

VI. SCHEDULE OF PUBLIC BOARD MEETINGS

A Community Advisory Committee meeting was scheduled for Monday, December 13, 2021 at 6:00 P.M. in the Community Learning Center and a Policy Committee meeting was scheduled for December 16, 2021 at 4:00 P.M. in the Superintendent's Office.

- A. Thursday, January 6, 2022, 6:00 P.M. – Finance Committee Meeting, via video conference
- B. Monday, January 10, 2022, 7:00 P.M. – Work Session, Junior-Senior High School Auditorium and via video conference
- C. Monday, January 10, 2022 – immediately following Work Session – Board Meeting, Junior-Senior High School Auditorium and via video conference
- D. Tuesday, February 8, 2022, 6:00 P.M. – Finance Committee Meeting, via video conference

VII. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS - None

**VIII. ADJOURNMENT - A motion was made by Mrs. Smith, seconded by Mr. Adams to adjourn this business meeting at 8:13 p.m.
ALL VOTING AYE**



Connie Birchard, Board Secretary