

**DECEMBER 6, 2021, 7:00 P.M.
JUNIOR-SENIOR HIGH SCHOOL AUDITORIUM & VIA VIDEO CONFERENCE
HYBRID MEETING**

**MONTROSE AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

WORK SESSION AGENDA

(Visit our website at www.masd.info)

Mr. Christopher McComb
Superintendent of Schools

I. CALL TO ORDER – New Board President

II. ROLL CALL – Mrs. Connie Birchard, Board Secretary

III. PRESENTATIONS – Mr. Powers

- A. *“Congratulations for being named an “AP Scholar” by College Board for your impressive performance on the Spring 2021 Advanced Placement Exams.”*
 - Olivia Guinane
 - Samantha Nikula
 - Kerry Tometchko
- B. *“Congratulations for earning all-state honors by finishing 23rd overall in the Class A Boys’ Cross-Country State Championships held November 6th in Hershey, PA.”*
 - Nathaniel Sinkovich
- C. *“Congratulations to the Girls’ Cross-Country Team for finishing 3rd in the state in the Class A Cross Country State Championships held November 6th in Hershey, PA.”*
 - Paige Brewer
 - Daegan Giannone
 - Stephanie Summerville
 - Mary Pichette
 - Annika Bixby
 - Margaret Nebzydoski

IV. ADMINISTRATORS’ REPORTS – ALL ELECTRONICALLY SUBMITTED

- A. JoAnne McCain
- B. Thomas Lonzinski
- C. Sean Castellani
- D. Gregory Adams
- E. Terrence Whalen
- F. Christine Kresge
- G. Patrick Matthews
- H. Eric Powers
- I. Michelle Lusk
- J. Craig Owens

V. DISCUSSION ITEMS

- A. 2022 Board Meeting Venues / Budget Finance Meetings – Mr. McComb
- B. Items from members of Board of Directors

VI. REVIEW OF AGENDA ITEMS

VII. INFORMATION ITEMS

- A. Items from members of Board of Directors

VIII. COMMITTEES

- A. Schedule meetings

IX. VISITORS' COMMENTS

X. ADJOURNMENT

CM/cjb

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR- Christine Kresge, Director of Curriculum, and Instruction

BOARD MEETING DATE: Monday, December 6, 2021

Curriculum/Professional Development Planning/Programming

- Federal Program's end-of-year reporting is complete and has been submitted.
- The ARP ESSER 7% set-aside section of the grant is now complete and has been submitted.
- The TDA training, sponsored by PDE, continues to occur on a biweekly basis. Sean Castellani, Tracie McComb, and I are learning more about the aspects of teaching students how to analyze text to become critical readers and writers.
- I was selected by the Department of Federal Programs to participate in a survey and interview about Title IV funding. The goal of this communication was to help USDE design a survey that accurately assesses how districts are utilizing this relatively new funding source.
- As part of Federal Programs requirements, we conducted our Title I Family and Parent Engagement Meeting. This meeting is conducted annually to obtain valuable input from our families regarding the school-level policy, the parent compact, and our end-of-year survey. The meetings were held at both Choconut and Lathrop Street as well as via Zoom.
- The reading intervention teachers and I attended an MTSS zoom conference. This was a valuable experience and gave us new insight into providing more responsive programming for our primary grade students. We have been using this information to make decisions related to our current intervention services.
- I have been conducting walk-through observations during MTSS time in our elementary buildings. Teachers are working hard to provide quality, targeted, educational interventions during this period. Our goal is to make sure we are being responsive to students' needs in order to close the potential gaps created by the pandemic and loss of instructional time.

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR

BUILDING

BOARD MEETING DATE

I. RECOGNITION:

II. IMPORTANT DATES AND EVENTS:

III. ANNOUNCEMENTS :

IV. CURRENT PROJECT STATUS:

V. OTHER:

Signature :

Date:

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR: Eric Powers

BUILDING: High School

DATE SUBMITTED: December 1, 2021

BOARD MEETING DATE: December 6, 2021

I. RECOGNITION:

- Congratulations to our Girls Cross Country team for its 3rd in the state finish! They missed 2nd place by only 1 point. Paige Brewer and Daegan Giannone earned League first-team all-star status as they helped to lead their team to one of its most successful seasons ever. Stephanie Summerville earned 2nd team all-star honors as well!
- Congratulations also to Sophomore Nate Sinkovich for earning all-state recognition by finishing 23rd overall in the boys “A” race! He also earned Lackawanna League all-star honors.
- Congratulations to the following members of the Girls Soccer Team earning League first-team all-star status: Cici Adams, Tangi Smith, Haley Pompey and Riley Keihl. Aspen Smith earned 2nd team honors.
- Congratulations to Junior Emily Wood for earning Volleyball League all-star status!
- Seniors Mason Dieck, Ciara Hundley, Kyle Kaminski, Samantha Nikula and Kerry Tometchko represented Montrose in this year’s WVIA Scholastic Scrimmage competition. While not advancing to the next round, they represented Montrose very well and will have opportunities to compete again later in the winter.
- Thank you to Mr. Lukasavage and his Graphics Production Class for producing a series of “Thank You Veterans” postcards. With the help of students, faculty and staff, we were able to write personal notes on over 500 postcards that were then distributed to local Veterans through the VFW and the Veterans Affairs Office.

II. IMPORTANT DATES AND EVENTS:

- It’s already nearing the middle of the 2nd quarter! Progress reports will be mailed the week of December 6.
- We have coordinated Keystone Winter Exam retesting and will be conducting Literature Exam re-testing on December 8 and 9. Retesting for Biology will be January 5 and 6 while Algebra will be January 11 and 12. Re-testers are primarily Juniors working toward scoring in the Proficient range or improving their scores to reach the required Composite Score threshold.

- The first date for winter sports practices was Friday November 19, only to be shut down the following week due to our virtual status. Fingers crossed our athletes will be able to make up for lost time prior to the start of regular season competition.
- Mrs. Sherwood and her Make Your Mark team are gearing up for our annual 7th grade Make Your Mark immersive training day on Tuesday December 7th. It has been difficult to conduct important events like these over the last two school years.

III. ANNOUNCEMENTS:

- I encourage everyone to consult the MAHS athletics page for a schedule of our home athletic events. We do anticipate live-streaming our Varsity home events as we did last year. At this point, masks are still required for entry into the building, including all spectators.

IV. CURRENT PROJECT STATUS:

- We have the opportunity to partner with Keystone College as part of a Rural Education Grant, and Keystone is currently applying for the grant. The grant is geared toward expanding career awareness, technical training opportunities, facilitating apprenticeships and creating additional dual enrollment opportunities for rural students. Keystone College is applying to collaborate with several local districts and the Northern Tier Workforce Development Board. I am excited to see how this opportunity can move us toward with several of our current initiatives, should Keystone receive this grant.

V. OTHER:

- Thanks to Mr. Owens and his team for installing over 20 new Viewsonic Interactive Screens in high school classrooms over the Thanksgiving Break. Teachers are excited to have them, and they are a nice upgrade over the Promethean and SMART Boards that were becoming outdated. The Viewsonics will help immensely with some of our remote learning challenges as well as provide a nice technology boost for in-class students.

Signature: Eric C. Powers

Date: December 1, 2021

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR **Greg Adams**

Department **Special Education**

BOARD MEETING DATE **December 6th, 2021**

I. ANNOUNCEMENTS:

Currently in the special education department we are focusing in 4 main areas of work and discussions.

1. IEP Meetings. IEP meetings take up most of the school day now that we well into the school year. For those who are not aware IEP meetings occur on at least an annual basis to review progress and revise goals for students. Teachers discuss current levels with parents and actively engage the IEP in discussions regarding goals. Once this is accomplished the IEP is good for one year. At any point during that one-year period anyone on the IEP team can request a meeting. This happens frequently as often circumstances for our students change and IEP revisions are necessary.
2. Professional Development for special education teachers is a major focus this year as well. As I have mentioned in previous reports teachers have had formal training in IEP writing this year and we soon will be engaged in professional development for inclusion in the classroom. In addition, teachers have been training in new progress monitoring tools and several teachers are being trained on Functional Behavioral Assessments.
3. In addition to the Professional Development initiatives, teachers are discussing and training in progress monitoring as we prepare to use a common assessment next year called Aims web. Some teachers are ahead of the curve and using the assessment now.
4. Progress monitoring is in essence a weekly or biweekly assessment that gives the teachers data points to measure student progress toward meeting goals. Progress monitoring has been in place for many years, but we are taking a fresh look at it this year determining ways to interpret and analyze the data. We are looking to move toward a team approach to enhance a pragmatic approach to data analysis.

Signature: *Greg Adams*

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: JoAnne McCain

Department: Transportation

Board Meeting Date: December 1, 2021

I. **Recognition:**

II. **Important Dates and Events:**

III. **Announcements:**

IV. **Current Project Status:**

Focus and Traversa are continuing to be updated with transportation data.

Working with the PA State Police to set up a training for proper installation and use of car seats and harnesses in school vans.

Creating budget for the 2022-2023 school year.

Certification of Intent to Provide Pupil Transportation was submitted.

V. **Other:**

Signature: *JoAnne McCain* Date: 12/1/21

MONTROSE AREA SCHOOL DISTRICT ADMINISTRATIVE REPORT

ADMINISTRATOR – Michelle Lusk
BUILDING – Administration
BOARD MEETING DATE – 12/6/2021

I. IMPORTANT DATES AND EVENTS

November 17, 2021 – Food Service Administrative Review @ High School
November 30, 2021 – Annual Financial Report submitted to PDE
December 1, 2021 – Budget requests have been rolled out to teaching staff
December 14, 2021 – Healthcare consortium meeting regarding annual renewal and membership.
December 31, 2021 – Access cost settlement report due
January 6, 2022 – Finance Meeting 6pm to review initial overall budget for 2022-2023
January 7, 2022 – application for Special Education contingency funding due

II. ANNOUNCEMENTS

The Food Service Administrative review was done on November 17th in the High School. Great job done by Codie and Melissa from TNG and the staff that made sure everything was in proper order. I am still waiting for the final report.

Local Audit has been completed. Paul Murphy and team are working to complete the single audit and prepare our audited financial statements for 6/30/2021. I have requested that Paul present the audited financials at the February work session. I would like to thank the Business Office staff for all their hard work and continued dedication to the district. They have done a fantastic job this year. Sarah and Diane are transitioning and doing well in their new roles.

Bond Update: We have one last project to complete, replacing the gym door at Lathrop Street. Tom plans to have this completed over the Christmas break. There is a balance of \$10,198 as of 12/2/2021. Please see the Bond Projects Summary as submitted.

Food Service: We continue to see our students eating free breakfast and lunch. I am working with TNG regarding CEP (community eligibility program) for our district.

Also, this month, Robyn Walter conducted open enrollment meetings at each building for the 2022 insurance year. Thank you, Robyn!

Michelle Lusk

Business Manager
Montrose Area School District

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: Patrick Matthews

Building: Lathrop Street Elementary School

Board Meeting Date: December 6, 2021

I. Recognition

Kiwanis students of the month: Evan Jerauld

Congratulations to our Mighty Meteors of the month! These students are being recognized for meeting and going above and beyond our schoolwide expectations:

Kindergarten: Lily Vasquez, Evelyn Swartz, Levi Holbrook

1st grade: Logan Ladner, Piper Lewis, Evelyn DiBase

2nd grade: Charles Arnold, Owen Winn, Nolan Welch

3rd grade: Naomi Wagner, Bailey Sterling, Ayden Swartz

4th grade: Ailey Nelson, Kimberly Schell, Ava Garnett

5th grade: Penelope Follert, Anna Evans, Gauge Kamansky, Trenton Shedd

6th grade: Abigail Benedict, Olivia Wilcox, Victoria Kipar

II. Important Dates and Events

PTO Meeting- Wednesday, December 8th at 7:00 in the library

Children's Food Market- Thursday, December 16th from 3:30-5:30

III. Announcements

Students in grades K-3 received their report cards on December 2nd. Special area report cards (PE, STEAM, Art, Music) for grades 4-6 have also been mailed out. Specialists are working on trimesters, so students in grades 4-6 did not receive a grade on their first quarter report cards, but instead will be receiving a separate report card for their specials each trimester.

I'd like to thank the teachers and support staff for their efforts in meeting the needs of our students during our unexpected remote learning. Teachers worked hard and quickly to make sure students were prepared for our transition to remote learning from November 19-24.

Mr. Owens, Ms. Casey, Mrs. Evans and Mr. Shareef came down last minute on November 19th and worked vigorously helping our K-2 teachers get Chromebooks in their kids' hands. I'm not sure that we would have been able to get this done without them and wanted to thank them for their efforts.

Ms. Casey and a group of high school students came down on December 3rd for iSafe. The students at Lathrop Street were very happy to get this up and running again in person. Thanks to her and all the students who came down to help with everything.

PTO's holiday shop is back at Lathrop Street! This will be another PTO give-a-way, and students will be able to get gifts for both themselves and their families. The shop will be up and running in the library from December 14-16. Thanks to the PTO for bringing this back for our kids.

Our next PBIS assembly will be on December 10th. Our Mighty Meteors will be announced during this assembly!

IV. Current project status

V. Other

Signature: *Patrick Matthews*

Date: 12/2/21

ADMINISTRATIVE REPORT

ADMINISTRATOR **Sean Castellani, Principal - Choconut Valley Elementary School**

BOARD MEETING DATE **December 6th, 2021**

I. RECOGNITION:

Congratulations to our Students of the Month for November of 2021. Students were selected based on the district wide elementary positive behavior expectations of Being Safe, Responsible and Respectful:

Kindergarten: Bryston Hendrickson

1st Grade: Odin Slofkosky

2nd Grade: Joseph Petrick

3rd Grade: Emalyn Myers

4th Grade: Ava Spolar

5th Grade: Rylee Grube

6th Grade: Evan McComb

These students, along with our students who missed November due to our brief shutdown, will receive a small luncheon on Friday, December 10th. Thank you to the teachers for their submissions to recognize these seven well-deserving students.

II. IMPORTANT DATES AND EVENTS:

Free Children's Produce Market at Choconut Valley Elementary School – Tuesday, December 21st from 3:30PM to 5:30PM – Pre-Registration is required.

Mid-marking for the 2nd marking period will be on Monday, December 6th for grades 4th through 6th.

The CVES PTO will be hosting the annual Santa Shop which will take place for students on Wednesday, December 8th and Thursday, December 9th.

III. ANNOUNCEMENTS:

Report cards were distributed on Thursday, December 2nd for all students in grades Kindergarten through 3rd. Students in grades 4th through 6th also received their supplemental reports from the specialists' teachers.

Our specials have marked their first rotational change with students at CVES beginning to receive Music instruction from the previous Art rotation which began on November 23rd.

We are currently exploring opportunities for students to participate in after-school activities in all three schools. More information will be provided regarding the offerings for students in the upcoming month.

Signature: *Sean Castellani*

Date: December 3rd, 2021

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR: Terrence Whalen

BUILDING: Jr/Sr High School

DATE SUBMITTED: 12/6/21

BOARD MEETING DATE: 12/1/21

I. RECOGNITION:

Girls Cross Country Team – 3rd overall finish in the state

Boys Cross Country Team – 10th overall in the state

Girls Soccer Team – District 11 AA Runner Up

Nick Sincovich – 1st Team All League -CC

Paige Brewer – 1st Team All League -CC

Deagan Giannone – 1st Team All League- CC

Tangi Smith – 1st Team All League Girls Soccer

Cecelia Adams - 1st Team All League Girls Soccer

Riley Keihl- 1st Team All League Girls Soccer

II. IMPORTANT DATES AND EVENTS:

December 7 – Progress reports due

December 7 – 7th grade Make Your Mark Full-Day event

December 8&9 - Keystone Lit Exam Mod 1 and 2

December 17 - iSafe to Choconut

III. ANNOUNCEMENTS:

December Students of the Month - TBA

IV. CURRENT PROJECT STATUS:

V. OTHER

Signature: *Terrence Whalen*

Date: 12/1/21

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR – Tom Lonzinski

BUILDING - All

BOARD MEETING DATE - December 6, 2021

Facilities Report

Roofing Project status update – Roofing Projects for Lathrop Street Elementary and Choconut Elementary have now been completed. Final inspections were done and work sites have been cleared. Both projects did extend well past their scheduled completion dates however, the quality of the work performed at both locations should provide many years of leak free protection.

Roofing Projects for the 2022 Summer are being planned and reviewed. There is another section to be replaced at Lathrop Elementary and a large portion of the roof at the Jr / Sr High School that also is due to be repaired / replaced. Specs have been written and Contractors have been at both locations to prepare bids.

The Maintenance staff have been busy upgrading the Maintenance Dept work truck. They have purchased and installed a new Utility Body to replace the original box that was starting to rust out and they have installed a new Western V-Plow Snow Plow on it. They will also be installing a slide in Salt Spreader when it arrives from the supplier. Many wear items were also replaced during this time. With these modifications and upgrades we should be able to keep this vehicle in service for many more years.

I would like to thank Jason Bower for his hard work and dedication while working as an Evening Custodian at the Jr / Sr High School. Best of Luck in your future!

Tom Lonzinski