

MAY 9, 2022, 7:00 P.M.
JUNIOR-SENIOR HIGH SCHOOL AUDITORIUM AND VIA VIDEO CONFERENCE
HYBRID MEETING

MONTROSE AREA SCHOOL DISTRICT
BOARD OF DIRECTORS

WORK SESSION MINUTES

(Visit our website at www.masd.info)

Mrs. Mary Homan
Board of Directors President

Mr. Christopher McComb
Superintendent of Schools

The Montrose Area School District Board of Directors Work Session was called to order by Mrs. Mary Homan, Board President at 7:00 p.m. in the Junior-Senior High School Auditorium, 75 Meteor Way, Montrose PA 18801. There were 7 attendees via video conference.

ANNOUNCEMENT: An Executive Session was held after the adjournment of the April 11, 2022, Board meeting regarding personnel.

I. OPENING EXERCISES – Led by a Board Member, Gloria Smith

II. ROLL CALL – Mrs. Connie Birchard, Board Secretary

PRESENT: Mr. John Wood, Mrs. Gloria Smith, Mrs. Jennifer Strickland (via zoom), Mrs. Mary Homan, Mr. Douglas Wilcox, Mr. Richard Jordan and Miss Taylor Warner

ABSENT: Mrs. Gretchen Backer and Mr. Paul Adams

ADMINISTRATORS: Mr. Christopher McComb, Mr. Craig Owens, Mr. Patrick Matthews, Mrs. Madison Moyer (via zoom), Mrs. Michelle Lusk, Mr. Gregory Adams (via zoom), Mrs. Christine Kresge, Mr. Thomas Lonzinski (via zoom) and Mr. Terrence Whalen (via zoom)

III. PRESENTATIONS - None

IV. ADMINISTRATORS' REPORTS – All Electronically Submitted – Mr. Jordan directed a question to Mr. Adams regarding a comment in his report, “we have made all necessary corrections and will make several significant adjustments in the department based on what we learned from the process.” He asked Mr. Adams to elaborate on what the significant adjustments were. Mr. Adams explained that when we go through monitoring, it is basically on all our special education paperwork, the state primarily looks at evaluation reports, re-evaluation reports and IEPs. They track those for the previously three years and that process started two years ago. One of the things we are spending a lot of time on is to make sure that our paperwork is in compliance with the state. Mr. Adams indicated that he has had many conversations with teachers about this individually and in a group during in-service days to make sure our sequence of paperwork and the dates in the documents all make sense. Our goal is to have our monitoring error free. The odds are very slim because they always find something.

- A. JoAnne McCain
- B. Thomas Lonzinski
- C. Gregory Adams
- D. Michelle Lusk
- E. Madison Moyer
- F. Christine Kresge
- G. Patrick Matthews
- H. Eric Powers
- I. Craig Owens
- J. Terrence Whalen

V. DISCUSSION ITEMS

- A. Real Estate Tax Penalty Period 2022 – Mrs. Lusk
Mrs. Lusk indicated that for years 2020 and 2021 we had a discount period of 2%, July through September and the face was October through December with no penalty period. The Board would like to keep the 2% discount and no penalty again this year.

V. DISCUSSION ITEMS - continued

- B. Items from members of Board of Directors

VI. REVIEW OF AGENDA ITEMS – The agenda was reviewed and there were no questions or comments.

VII. INFORMATION ITEMS

- A. Individuals with Disabilities Education Act (IDEA) - Use of Funds & ARP Supplement Funds - Mrs. Lusk
Mrs. Lusk explained that IDEA-B use of funds is a pass through with the NEIU, who does the application, and we usually receive about \$265,000. This year there is an increase, and we will be receiving \$309,400.50 for our regular IDEA-B funding which is used to help pay for additional costs associated with our special education students. This year we have an additional IDEA-B ARP supplement with an allocation of \$64,665.96. This supplement will also be used to help the district offset any costs incurred for special needs students related to COVID.
- B. Special Education Contingency Fund Award – Mrs. Lusk
Mrs. Lusk reported that she and Mr. Adams completed the Special Education Contingency Fund application again this year in hopes to be approved for the award. This is the fourth year in a row that we have been approved and receive an award in the amount of \$150,000 allocated back to the district to help offset the cost of our highest special needs student. The total expenses for that one particular student would include salaries and benefits of their teachers, special services and any additional needs for that student throughout the school year. The total was over \$269,000 just for that one particular student.
- C. Items from members of Board of Directors

VIII. COMMITTEES

- A. Schedule meetings - None

IX. VISITORS' COMMENTS – Mr. Ron Carlton, Bus Contractor for 16 years, discussed fuel concerns. He explained that in August of 2021, he paid \$2.23 per gallon for diesel fuel, but last week the price was \$5.32 per gallon. The cost difference amounts to about a \$185 increase per week per bus. He asked if the Board would consider doing something to help the contractors. Mr. McComb said the district's intention was to do something for the current school year as well as next school year. This issue will be discussed at the May 19, 2022 Transportation Committee meeting at 6:30 PM in the Junior-Senior High School Library.

X. ADJOURNMENT - A motion was made by Mr. Wood, seconded by Mr. Wilcox to adjourn the Work Session at 7:19 PM.

ALL VOTING AYE



Connie Birchard, Board Secretary

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR- Christine Kresge, Director of Curriculum and Instruction

BOARD MEETING DATE: Monday, May 9, 2022

Curriculum/Professional Development Planning/Programming

- The first ESSER report was submitted to PDE. This report included data from all three ESSER grants, if applicable, based on timelines.
- The PSSA math, ELA, and science assessments were conducted this month. All three subjects were sent back to meet the deadline for early release of results.
- The science department held a CAT meeting to discuss the process of transitioning to the newly proposed science standards. We will begin the process by reviewing the difference between the current standards and the new standards, mapping out a transition timeline, and reviewing updated commercial science programs. The three-year transition gives us time to professionally develop an understanding of what will be required of both teachers and students.
- The report card committee is meeting to finalize updates to our report cards within the next month. We hope to have everything completed by June.
- We are currently in the process of planning and developing the summer programs for both elementary and high school students. We hope to have a great turnout for both.
- The curriculum budget for the 22-23 school year was discussed at the April budget meeting. The focus will be on updating our science program and continuing to increase our Project Lead the Way programming.

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR

BUILDING

BOARD MEETING DATE

I. RECOGNITION:

II. IMPORTANT DATES AND EVENTS:

III. ANNOUNCEMENTS :

IV. CURRENT PROJECT STATUS:

V. OTHER:

Signature :

Date:

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR: Eric Powers

BUILDING: High School

DATE SUBMITTED: May 6, 2022

BOARD MEETING DATE: May 9, 2022

I. RECOGNITION:

- Congratulations to SCCTC Juniors Jacob Coy and Sierra Grant for their all-state performances at the Skills USA competition in Hershey PA April 6-8. Jacob placed 2nd in carpentry/cabinetmaking and Sierra placed 2nd in the Prepared Speech category!
- Congratulations to Breanna Marcy and Daegan Giannone as they represented Montrose at the FBLA State Leadership Conference in Hershey, PA. Both students faced tough competition in their events. Daegan's 2nd place finish in Introduction to FBLA earned her the opportunity to represent Pennsylvania at the National Leadership Conference which will be held in Chicago, IL this summer. Unfortunately, Daegan is unable to attend, but we intend to recognize both girls at the June Board Meeting.
- Congratulations to the Envirothon team of AJ Dovin, Devon Ford, Kyle Kaminski, Hunter Birtch and Maggie Nebzydoski for taking first place in the Regional Envirothon competition. This qualifies them for the state competition, which consists of a 10-minute recorded presentation and well as an in-person competition
- Congratulations to Cassidy Beeman and Ryan Kadlecik for taking first place at the PA Computer Fair Contest in the Digital Video Category. They are invited to attend the State competition in Carlisle, PA on May 23rd.
- Congratulations to our girls Track Team for defending their Division IV league title. They have won all of their dual meets this year and represented very well at multiple invitationals, including Winning the Wyalusing Invitational and the Jordan relays. Multiple school records have been broken to date, and Senior Tangi Smith was named outstanding female athlete at the Wyalusing event.

II. IMPORTANT DATES AND EVENTS:

- Prom is May 7th at the Inne of the Abingtons from 6-10 PM.
- The National Honor Society Induction and Recognition Ceremony will be June 20th at 7:00 PM in the high school auditorium.
- The last day for Seniors is Friday June 3. Finals will run June 2,3 and 6 with a makeup day on June 7.

- Senior Awards Night is Saturday June 4 at 6 and Baccalaureate and Senior Night will be Sunday June 5 at 6:00 and 7:00 PM.
- As you are aware, graduation is scheduled for Saturday June 11 at 11:00 am. We are exploring the potential to hold the ceremony inside our gymnasium if there is inclement weather. The stage will be unavailable for use, but regardless of whether the event is indoors or outdoors we anticipate being able to stream it live.

III. ANNOUNCEMENTS:

- Our 7th and 8th graders wrapped up PSSA testing this week, and reports regarding their effort and confidence levels have been very good. We administered 5 AP exams this week with 3 more scheduled for next week.
- Keystone Exams are scheduled for May 16,17, 19,20,23 and 24.
- Please take some time to check out the newer editions of The Rundown...our online blog companion to The Meteor Chronicle. They can be found on the district website, and are a light, informative way for our journalism students to work on their writing and reporting skills.

IV. CURRENT PROJECT STATUS:

- Students are currently making schedule requests for next year. Thanks to the Guidance Department for coordinating this process and working with students to help them schedule. Our teachers are also playing an important role, coordinating AP interviews, reviewing student data to establish Honors rosters and make other scheduling recommendations for students.
- As we continue to expand our PLTW offerings, I want to mention that I am pursuing Dual Enrollment credit for our High School PLTW electives. PLTW has an agreement with RIT and I am excited to explore this opportunity for our students.
- I have asked Mrs. Bennici to make a brief presentation at the June Board meeting. We are in desperate need of replacement Band uniforms and she has been hard at work working with vendors on pricing, etc.

V. OTHER:

Signature: Eric C. Powers

Date: May 6, 2022

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR	<u>Greg Adams</u>
Department	Special Education
BOARD MEETING DATE	May 9th, 2022

I. ANNOUNCEMENTS:

- A. May is here and we are working through a schedule of 75 meetings from May to finish out the year. As we work to finalize meetings and files for this school year, we are preparing for Extended School Year this summer for both onsite and offsite placements as well as initiatives for next fall.
- B. We have completed, our cyclical monitoring by the state. This was a full two-year process for the department as we prepared for the monitoring, went through the monitoring, and made corrections to findings. As of now we have made all the necessary corrections and will make several significant adjustments in the department based on what we learned from the process.
- C. Next year we will begin revising our Special Education plan which is also required by the state. This will be a lengthy process much like the monitoring, but I think the process will be valuable and benefit the department overall.

Signature: *Greg Adams*

Date May 6th, 2022

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: JoAnne McCain

Department: Transportation

Board Meeting Date: May 9, 2022

- I. **Recognition:** Thank you to all our drivers and contractors for their hard work and dedication to our students.

- II. **Important Dates and Events:**
New Contractor Bid Opening is May 5, 2022.

- III. **Announcements:**

- IV. **Current Project Status:**

Traversa is continuing to be updated with transportation data.
Bus assignments for next year's 7th graders and kindergarteners.

- V. **Other:**

Signature: *JoAnne McCain*

Date: 5/4/22

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

Administrator: Madison Moyer

Building: Choconut Valley Elementary School

Board Meeting Date: May 9, 2022

I. Recognition

Congratulations to our last set of Students of the Month for the school year! We are proud to recognize the following students who have been selected for both meeting and exceeding our schoolwide expectations during the month of April.

April Students of the Month:

Kindergarten- Grayson Little

First Grade- Lacey Allen

Second Grade- Ethan Lewis

Third Grade- Ashlyn Beamer

Fourth Grade- Natalie Nederostek

Fifth Grade- Corben Purtell

Sixth Grade- Vivienne Nabywaniec

II. Important Dates and Events

6th Grade Move Up Day- Monday, May 16th at the High School

CEO/Weinberg Food Bank Pick-Up- Tuesday, May 17th from 3:30-5:30

Spring Showcase- Thursday, May 19th from 5:30-7:00 PM

5th Grade DARE Graduation- Friday, May 20th

5th and 6th Grade Band Concert- Tuesday, May 24th

Field Day- Thursday, May 26th

6th Grade Graduation- Friday, June 3rd

Awards Assemblies- Tuesday, June 7th

III. Announcements

On April 21st, the High School Garden Club, led by Mike Clifford and Codie Keogh, came to Choconut and helped second grade plant tomatoes and construct a growing center complete with raisable lights above each shelf. The next part of the plan is to construct raised beds and transplant them to the garden area outside the school.

6th Grade put on a PSSA Prep Rally on April 25th. They had test related games, a skit, and even a Choconut song they sang to the tune of the YMCA (PSSA).

April 26th-May 6th students in Grades 3-6 completed PSSA's. I am incredibly proud of our students for working hard and trying their very best!

On April 30th was our 36th Annual Dance Recital with Miss Judy. The dancers did amazing and I was so thankful to be able to see the recital. Dancers did a great job being flexible and adjusting to our recital having to be in the gym this year. They should all be very proud of themselves!

The Susquehanna County Dairy Princess brought a calf to our school for the Kindergarten class to interact with. Students had so much fun!

Friday, May 6th will bring a visit from the “Rock Doc” for Grades 4 and 5. He will be doing a presentation about rocks and minerals with students.

On Friday, May 20th we will be having a special luncheon to celebrate March and April students of the month. Throughout the rest of this month and into the very beginning of June we have a very busy calendar full of field trips and special events for students. It is so special to see how excited students are about being able to have field trips again.

Looking ahead to the summer, we have been in preparation mode for Summer Camp and look forward to all of the details and the team coming together. More information to come!

IV. Current project status

V. Other

Signature: *Madison Moyer*

Date: 05/04/2022

**MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT**

ADMINISTRATOR – Michelle Lusk

BUILDING – Admin

BOARD MEETING DATE – 5/09/2022

I. IMPORTANT DATES AND EVENTS

5/10/2022 – Package Liability and other district insurance renewal by Smith Brothers Insurance Agency (Utica National Insurance) is due. Details of their renewal will be discussed at the May 24, 2022 Finance Committee Meeting.

5/09/2022 – The 2022-2023 Proposed Final Budget in the amount of \$27,832,566 will be approved.

5/24/2022 – Finance Committee Meeting to discuss changes to the final 2022-2023 budget.

II. ANNOUNCEMENTS

The reasonable assurance letters have been sent out as required to our substitutes. They are due back by July 1st.

Notification letters have been sent to the Teachers regarding their option for summer pay to be returned to the Business Office by May 27th.

The Business Office team is preparing for fiscal year End! Go A-Team!!! Thank you in advance. The Workplace Safety committee is working on the renewal for next school year.

Insurance renewals for Medical, Dental & Vision have come in. There is a rate hold for vision and dental and increase of 8.8% for medical.

Food Service – I continue to work with The Nutrition Group on food service tasks. Discussions started regarding a summer feeding program. Also, I am working with Codie and Tom regarding equipment needs for the cafeterias. The renewal documents for The Nutrition Group will be approved on May 09, 2022. I will follow up with PDE as required.

Grants – ongoing - I am working through the current grant applications and reporting requirements. All grants have been reconciled as of April 15.

Bond Update:

There is a zero balance of our bond money as of 5/5/2022. The remaining funds in the 39 fund account were generated from the timber sale a few years ago and will be allocated to a future capital project as needed. The current balance is \$86,418.90. I am working with Tom Lonzinski to finalize the projects and close out this account.

Michelle Lusk

Business Manager
Montrose Area School District

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: Patrick Matthews

Building: Lathrop Street Elementary School

Board Meeting Date: May 9, 2022

I. Recognition

Kiwanis student of the month: Joseph Cudo

Congratulations to our Mighty Meteors of the month! These students are being recognized for meeting and going above and beyond our schoolwide expectations:

Kindergarten: Michael Honeyford, Evelyn Swartz, Scarlett Fiske

1st grade: Willow Garrison, Remington Garrison, Alexander Smith, Mattie Ivey

2nd grade: Adalynn Garnett, Caiden Welch, Allison Farez

3rd grade: Willow Detweiler, Levi Sloan, Greyson Garnett

4th grade: Michael Herd, Robin Muzzy, Paige Thomas

5th grade: Milagros Sanchez, Alexis Johnson, Kaylin Welsh, Tristan Quackenbush

6th grade: Kiah Sprout, Sierra Brown, Madyson Sebring

Best of luck to our archers competing in Nationals!

A huge thank you to Wade Robinson for donating Pump-N-Pantry gift certificates to the school for our Mighty Meteors and Straight A students.

II. Important Dates and Events

Children's Food Market- Thursday, May 19 from 3:30-5:30

Open House: Thursday, May 12 from 5:00-6:30

K-2 Field Days: May 17th (rain date- May 18th) at Lathrop Street

3-6 Field Days: May 20th (rain date- May 23rd) at the High School

5th and 6th Band Concert: May 26th (rain date May 27th)

6th Grade Fun and Farwell: Friday, June 3rd

6th Grade Send-Off Ceremony: Monday, June 6th

III. Announcements

I am really looking forward to our Open House on May 12th. There will be a few tables set up for different information items for families. There will also be a scavenger hunt throughout the school so kids and families can visit places in the school that they may not have seen before!

PSSA testing has concluded this week. We have been following a different schedule for the past two weeks, and the teachers and kids did a great job adjusting to the changes.

Field Days are quickly approaching. Field Days at Lathrop Street had to be modified last school year and did not happen the year before because of the closure. I'm happy to say that this year, we will be back to our normal Field Days! This day is a great experience for our students, teachers and families. A huge thanks to our Mrs. Dudock and Mrs. Fitzgerald for helping prepare for this day. I am really looking forward to it.

Mr. Bottger has been working with the 5th and 6th grade band students, helping them prepare for their concert at the end of May. This will be outside, and families of band members are welcome to join us!

Clubs will be wrapping up sometime this month. I'd like to thank the teachers who have put in the time to make great after school clubs for our students. I have heard nothing but positive comments from students and families. A special thanks to Miss Kuzma, Miss Pasteka, Ms. Riker, Mrs. Seybold, Mrs. Brewer, Mrs. Piasecki and Mrs. LaBarre for taking the time to make these after school opportunities possible for our students at Lathrop Street.

Mrs. Briggs, Mrs. Moyer, Mrs. Kresge and I have been working on getting camp going for the summer. We have been planning the past few Fridays and are looking into some new ideas for the summer camp. We are looking forward to upcoming interviews and will be getting letters out shortly for students.

This week is Teacher Appreciation Week. Our teachers and staff members have been working extremely hard this year. They are caring, compassionate, and hold our students to high expectations. I'm very proud to be a part of this school and could not be happier being in this position. Thanks to all our teachers!

IV. Current project status

V. Other

Signature: *Patrick Matthews*

Date: 5/5/22

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR: Terrence Whalen

BUILDING: Jr/Sr High School

DATE SUBMITTED: 5/6/22

BOARD MEETING DATE: 5/9/22

I. RECOGNITION:

Alexis Pratt -12

Katelyn Diaz- 11

Daegan Giannone - 10

Hudson Aukema - 9

Kaylin Brennan - 8

Molly Weller- 7

Special recognition to the Guidance Department during the PSSA's on being organized and structured with the procedures they have to follow as per PDE guidelines.

Special recognition to our middle school students who have worked diligently during their PSSA testing.

Special Thanks to Mrs. Nebzydoski for all of the hard work she put into the Sr. Prom this year.

Special Recognition to Coach Brewer and girls Track to who competed at the Jordan Relays on 5/5/22. The Team brought home the championship, which was the girls first championship since 2014 at the Jordan Relays

II. IMPORTANT DATES AND EVENTS:

May 7 – Prom (Inne of the Abingtons from 6-10 PM)
May 9 - AP Calculus AB (morning)
May 10 – Envirothon Trip to Salt Springs
May 10 – AP English Language and Composition (morning)
May 11 – AP Biology (morning)
May 11-14 – Archery Nationals in Kentucky
May 13 – iSafe to Lathrop Street
May 16 – 6th grade Move-up Day
May 20 – Lathrop Street Field Days (rain date 5/23)
May 25 – Junior High Envirothon Trip
May 26 – Periods 2,3 – 7th grade Final Four Persuasive Speech Showdown
May 26 – Choconut Field Days (rain date 5/27)
May 27 – Red Cross Blood Drive 9-2:00 (details to be announced)
June 2,3,6 – Final Exam Schedule
June 3 – last day for seniors
June 4 – Senior Awards Night
June 5 – Baccalaureate and Senior Night
June 7 – ½ day finals make-up day
June 6-7 – Senior Class trip to Kalahari and Hershey

III. ANNOUNCEMENTS:

IV. CURRENT PROJECT STATUS:

V. OTHER

VI. Signature: *Terrence Whalen*

Date: 5/6/22

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR – Tom Lonzinski

BUILDING - All

BOARD MEETING DATE - May 9, 2022

Facilities Report

The Stage in the High School Auditorium - We are in the process of reviewing options to repair / replace the stage at this time. Further updates will be posted as we move forward with this project.

The Lathrop Street Elementary Gym Doors have been replaced and the job is now complete.

The Baseball Field at the Jr / Sr High School is being reviewed due to the need to improve the leveling of the field. We are waiting on contractors to provide options and pricing.

The Custodial Team is now working on the planning of Summer Projects for the Buildings. In addition to the normal cleaning, shampooing of carpets, and waxing of floors, we hope to paint several rooms, replace ceiling tiles in some areas, repair flooring in a few locations, and also repair some concrete.

I will be attending pre-construction meetings for the roofing contracts for the High School and Lathrop Street on Tuesday May 10th.

Tom Lonzinski