

**NOVEMBER 8, 2021
JUNIOR-SENIOR HIGH SCHOOL AUDITORIUM & VIA VIDEO CONFERENCE
HYBRID MEETING**

**MONTROSE AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

MEETING AGENDA

(Visit our website at www.masd.info)

Mrs. Mary Homan
Board of Directors President

Mr. Christopher McComb
Superintendent of Schools

I. CALL TO ORDER – Mrs. Mary Homan, Board President

II. ROLL CALL – Mrs. Connie Birchard, Board Secretary

III. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS

IV. AGENDA ITEMS

A. MINUTES – Mrs. Mary Homan, Board President

1. A motion is needed to approve the following minutes as submitted:
 - a. October 11, 2021 Work Session Minutes
 - b. October 11, 2021 Board Meeting Minutes

B. FINANCE – Mr. Paul Adams, Mr. Richard Jordan and Mrs. Gloria Smith, Chairpersons

2. A motion is needed to approve the list of bills to be paid, including the Food Service payment summary
3. A motion is needed to approve the September 2021 Treasurer's Report, which includes the 39 Capital Projects Fund account and the 32 Capital Reserve Fund account
4. A motion is needed to approve a budget transfer for the 2021-2022 school year
5. A motion is needed to approve the Student Activities Fund Report
6. A motion is needed to exonerate property parcel #047.00-1, 061.00,000 as per the request from the Pennsylvania Department of Military and Veterans Affairs for a disabled Veteran for Real Estate tax year 2021 as per submitted

C. EXTRACURRICULAR – Mrs. Gretchen Backer and Mrs. Jennifer Strickland, Chairpersons

7. A motion is needed to appoint / re-appoint the following coaches at the Junior-Senior High School:
 - a. Allison Glennon as Assistant Junior-High Boys' Basketball Coach, effective beginning with the 2021-2022 winter sports season at a salary of \$2,500
 - b. Madelyne Pasteka as Assistant Track Coach, effective beginning with the 2022 spring sports season at a salary of \$2,800
 - c. Brendan Buck as Assistant Junior-High Baseball Coach, effective beginning with the 2022 spring sports season at a salary of \$2,100
 - d. Allison Glennon as Head Junior-High Softball Coach, effective beginning with the 2022 spring sports season at a salary of \$2,400
 - e. Emily Conboy as Assistant Junior-High Softball Coach, effective beginning with the 2022 spring sports season at a salary \$2,100
8. A motion is needed to approve Chris Kerr as an additional Athletic Event Worker effective immediately for the remainder of the 2021-2022 school year

C. EXTRACURRICULAR - continued

9. A motion is needed to approve the following Swim Team Van Drivers on a rotational basis beginning with the 2021-2022 winter sports season at their current hourly rate, not to exceed 2 ½ hours per day:
 - a. Patty Bendock
 - b. Erin Giannone
10. A motion is needed to accept with regret the resignation of Kerry Patton, Head Football Coach retroactive to November 5, 2021

D. TRANSPORTATION – Mrs. Gloria Smith and Mrs. Jennifer Strickland, Chairpersons

11. A motion is needed to approve a name change in the transportation contract with Carlton Contracting Services to Carlton Contracting LLC as they have become a Limited Liability Company

E. CURRICULUM – Mr. Richard Jordan, Miss Taylor Warner and Mr. Douglas Wilcox, Chairpersons

12. A motion is needed to adopt Big Ideas Math: Common Core Curriculum Geometry textbooks in compliance with Policy No. 108, Adoption of Textbooks to be used for instruction in the district's educational program
13. A motion is needed for final approval of the following updated plans:
 - a. Comprehensive Plan
 - b. Gifted Education Plan
 - c. Induction Plan
 - d. Professional Development Plan

F. PERSONNEL – Mrs. Gretchen Backer and Mrs. Mary Homan, Chairpersons

14. A motion is needed to accept with regret the resignation for the purpose of retirement of Sally Johnson, Food Service Worker assigned to Lathrop Street Elementary School effective November 23, 2021
15. A motion is needed to accept with regret the resignation of Mara Strohl, Lunchroom / Playground Aide assigned to Lathrop Street Elementary School retroactive to November 5, 2021
16. A motion is needed to grant tenure to Susan Burchill, Special Education teacher assigned to Choconut Valley Elementary School after successful completion of a three-year probationary period in accordance with PA School Code
17. A motion is needed to approve the following as substitute teachers for the district on an as-needed basis contingent upon the completion of employment requirements for the remainder of the 2021-2022 school year:
 - a. Danielle Lewis, Emergency Certified
 - b. Alexis Stashko, Emergency Certified
 - c. Ciara Heatherman, Art PreK-12 Certified
 - d. Lyndsey Kerr, Emergency Certified
18. A motion is needed to approve additional in-person and/or virtual tutors effective immediately for the remainder of the 2021-2022 school year at the current contracted rate of \$30.00 per hour:
 - a. Katie Kuzma, Lathrop Street Elementary School
 - b. Kathy Pierce-Evans, Junior-Senior High School
19. A motion is needed to transfer Colleen Caviness from her current position as a Food Service Worker to a Lunchroom / Playground Aide assigned to Choconut Valley Elementary School at her existing rate of pay for 4 ¾ hours per day, 180 school days, effective date contingent upon hiring a successor

F. PERSONNEL – continued

20. A motion is needed to create the position of a part-time Computer Technician for the district and employ Nicholas Coy, hours assigned as needed by the Director of Technology not to exceed 6 hours per day at a rate of \$13.50 per hour retroactive to October 11, 2021
21. A motion is needed to employ Muhammad Shareef as a full-time Computer Technician for the district for a maximum of 8 hours per day for 260 days per fiscal year at a rate of \$25.00 per hour along with benefits in accordance with the current MESPA Collective Bargaining Agreement retroactive to October 29, 2021
22. A motion is needed to appoint April Piasecki as a fourth-grade mentor teacher at Lathrop Street Elementary School retroactive to October 18, 2021 at a stipend rate of \$1,000 to be prorated for the remainder of the 2021-2022 school year
23. A motion is needed to transfer Samantha Albert from her long-term Third Grade teaching position currently assigned to Lathrop Street Elementary School to an Elementary Learning Interventionist assigned to Choconut Valley Elementary School effective November 15, 2021, maintaining her existing salary together with corresponding fringe benefits in accordance with the current MEA Collective Bargaining Agreement for the remainder of the 2021-2022 school year and expiring at the end of the 2022-2023 school year
24. A motion is needed to transfer Rachel Egan from her current long-term Special Education teaching position to a long-term Third Grade teaching position assigned to Lathrop Street Elementary School effective November 15, 2021 at a salary of \$45,978 (Bachelor, Step 1) to be prorated for the number of days worked as a long-term substitute, together with corresponding fringe benefits in accordance with the current MEA Collective Bargaining Agreement for the remainder of the 2021-2022 school year
25. A motion is needed to approve the following teachers as additional homework club supervisors for Lathrop Street Elementary School at a rate of \$30.00 per hour effective immediately for the remainder of the 2021-2022 school year:
 - a. Gwyneth Steele
 - b. Josephine Frisco
 - c. Tracie McComb
26. A motion is needed to approve the following teachers as additional detention supervisors for Lathrop Street Elementary School at a rate of \$30.00 per hour effective immediately for the remainder of the 2021-2022 school year:
 - a. Gretchen Warner
 - b. April Piasecki
 - c. Tracie McComb
27. A motion is needed to employ Julia Stankiewicz as a Lunchroom / Playground Aide assigned to Lathrop Street Elementary School for a maximum of 4 ½ hours per day, 180 student school days, \$10.50 per hour in accordance with the current MESPA Collective Bargaining Agreement effective contingent upon completion of employment requirements

V. NEW BUSINESS

VI. SCHEDULE OF PUBLIC BOARD MEETINGS

- A. Tuesday, November 9, 2021, 6:00 P.M. – Finance Committee Meeting, Via Video Conference
- B. Monday, December 6, 2021, 7:00 P.M. - Re-Organization Meeting, followed by the monthly Work Session, Junior-Senior High School Auditorium
- C. Monday, December 6, 2021 – immediately following Work Session – regular monthly Business meeting, Junior-Senior High School Auditorium

VII. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS

VIII. ADJOURNMENT

CM/cjb