

**DECEMBER 5, 2022, 7:00 P.M.
JUNIOR-SENIOR HIGH SCHOOL AUDITORIUM**

**MONTROSE AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

WORK SESSION AGENDA

(Visit our website at www.masd.info)

Mr. Christopher McComb
Superintendent of Schools

- I. CALL TO ORDER** – New Board President
- II. ROLL CALL** – Mrs. Connie Birchard, Board Secretary
- III. PRESENTATIONS** - None
- IV. ADMINISTRATORS' REPORTS – ALL ELECTRONICALLY SUBMITTED**
 - A. JoAnne McCain
 - B. Thomas Lonzinski
 - C. Madison Moyer
 - D. Gregory Adams
 - E. Terrence Whalen
 - F. Christine Kresge
 - G. Patrick Matthews
 - H. Eric Powers
 - I. Michelle Lusk
 - J. Craig Owens
- V. DISCUSSION ITEMS**
 - A. 2023 Board Meeting Venues / Budget Finance Meetings – Board President
 - B. 2023 Board Committee Selection – Board President
 - C. Items from members of Board of Directors
- VI. REVIEW OF AGENDA ITEMS**
- VII. INFORMATION ITEMS**
 - A. Items from members of Board of Directors
- VIII. COMMITTEES**
 - A. Schedule meetings
- IX. VISITORS' COMMENTS**
- X. ADJOURNMENT**

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR

BUILDING

BOARD MEETING DATE

I. RECOGNITION:

II. IMPORTANT DATES AND EVENTS:

III. ANNOUNCEMENTS :

IV. CURRENT PROJECT STATUS:

V. OTHER:

Signature :

Date:

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR: Eric Powers

BUILDING: High School

DATE SUBMITTED: December 2, 2022

BOARD MEETING DATE: December 5, 2022

I. RECOGNITION:

- Congratulations to Paige Brewer and Nate Sinkovich for earning Cross Country All-Regional Team honors in addition to league honors and their all-state status.
- Congratulations to our Girls Soccer First Team all-star, Senior Hayley Pompey.
- Congratulations to Senior golfer Alex Warriner for earning First Team all-star status, and Levi Smith for earning Second Team honors.
- Congratulations to the High School Scholastic Team for their opening round victory against Blue Ridge in the WVIA Scholastic Scrimmage.
- Congratulations to senior diver Leanne Walter for signing her letter of intent to continue her academic and athletic career at Le Moyne College.

II. ANNOUNCEMENTS:

- Thank you to Robert Manganello, our Herff Jones representative (our cap and gown supplier) and Carbondale Area School District for hosting a free student leadership conference on Wednesday November 30. Thanks also to Student Council Advisor Sarah Brander for taking 5 of our most involved student leaders to the event: Lincoln Brander, Rori Gurn, Riley Keihl, Breanna Marcy and Patrick McComb.
- Mrs. Sherwood and her Make Your Mark Team will be conducting their annual 7th grade immersion event on December 8. We are excited to give these young leaders an opportunity to shine, and this event is exceptionally valuable for 7th graders to participate in.
- Our Winter Concerts are scheduled as follows: Friday December 16 JH and SH Band; Tuesday December 20 JH and SH Chorus
- Winter Sports are now underway, with Varsity Boys and Girls Basketball participating in scrimmages this past week and games and tournaments for JH and SH basketball and wrestling scheduled regularly from here on out.
- High School FBLA members will be competing at Keystone College on December 19 in the regional competition.
- For the first time in many years we will be hosting a Scholastic Book Fair. Books are geared toward Junior High readers and Mrs. Welch in the Learning Center will be facilitating the sale in conjunction with our Junior High ELA teachers. The sale will run December 12-16 and we are working on a schedule that may allow parents to shop after school or one evening during that week.

III. CURRENT PROJECT STATUS:

- We are continuing to work through Act 158 graduation requirements, now meeting with students individually who need to gather evidence to meet an alternate pathway. It is proving to be as convoluted as we anticipated but we are confident that we can help students meet whatever guidelines they need to in order to satisfy this state requirement.
- After a lengthy break, we anticipate hosting a Poetry Out Loud competition this year, and Drama Club advisors Heather Winn and Renee Welch will be facilitating the process.
- We currently have approximately 45 students signed up for 400 credits worth of dual enrollment courses... our largest year ever. Funding is going to be an issue, despite a very generous \$15000 donation from People's Security Bank. We will need to discuss our options moving forward if we hope to fund dual enrollment at 100%.

IV. OTHER:

Signature: Eric C. Powers

Date: December 2, 2022

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR	<u>Greg Adams</u>
Department	Special Education
BOARD MEETING DATE	December 5th, 2022

I. ANNOUNCEMENTS:

A: Our Special Education Plan is due this spring. I have started work on that and will be meeting with committee members to discuss special education planning for our district moving forward. *From the Pennsylvania Department of Education: The school district's special education plan is an action plan that describes the local Board of School Director's commitment to ensure that a quality education will be provided to each of its students with a disability eligible for special education, over the upcoming three years. The content of the special education plan describes the special education program and services that are provided within a school district and those special education programs and services which are accessed by the school district from outside the school district's geographical boundaries.*

A special education plan reflects ongoing programs and services and incorporates anticipated changes in programming as a result of corrective action generated by the cyclical monitoring and improvement planning and other factors.

B. Our department has started data meetings at the elementary schools. The meetings are bi-weekly for each individual school and are generating very good conversation. One of our main focuses this year is using a new tool in our progress monitoring (Aimswest) and then using that data (as well as other data) to generate discussions about the progress of our special education students.

C. On December 14th we will be holding a professional development session with the high school special education teachers on IEP's. Our new school psychologist Alison Lucas will be presenting on IEP goals and related topics.

D. About Special Education: What is Child Find?

The Individual with Disabilities Act includes the Child Find mandate. Child Find requires all school districts to identify, locate and evaluate all children with disabilities, regardless of the severity of their disabilities. This obligation to identify all children who may need special education services exists even if the school is not providing special education services to the child. Wrightslaw.com

Signature: *Greg Adams*

Date December 2nd, 2022

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: JoAnne McCain

Department: Transportation

Board Meeting Date: December 5, 2022

- I. **Recognition:**

- II. **Important Dates and Events:**

- III. **Announcements:** Happy Holidays to all!

- IV. **Current Project Status:**
Preparing the budget for the 23-24 school year.

- V. **Other:**

Signature: *JoAnne McCain* Date: 11/30/22

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

Administrator: Madison Moyer

Building: Choconut Valley Elementary School

Board Meeting Date: December 5, 2022

I. Recognition

Congratulations to our November Students of the Month! This year, our Students of the Month are centered around a character trait each month. For the month of November, we focused on Kindness. We are proud to recognize the following students who have been selected for both meeting and exceeding our schoolwide expectations, as well as demonstrating specifically what it means to be kind as a Mighty Meteor.

November Students of the Month:

Kindergarten- Ella Brant

First Grade- Harper Tyler

Second Grade- Odin Slofkosky

Third Grade- Andreas Carpenter

Fourth Grade- Charlotte Springsteen

Fifth Grade- William Scarcelli

Sixth Grade- Willow Williams

Congratulations to our November Kiwanis Students of the Month: Dominic Rebello and Jinnalee Bush. Thank you to the Montrose Area Kiwanis Club for sponsoring the recognition of two students at each grade level K-6 throughout the year. November was our first grade level to be recognized: Kindergarten. These students were chosen for being all around good citizens in and out of the classroom. Great work Dominic and Jinnalee!

II. Important Dates and Events

CEO/Weinberg Food Bank Pick-Up: Tuesday, December 20th from 3:30-5:30 PM

Last Day of Trimester 1 (K-2)- Thursday, December 1st

Mobile Dentist- Friday, December 2nd

Report Cards (K-2)- Thursday, December 8th

Santa Night- Thursday, December 8th

Holiday Chorus Concert- Wednesday, December 21st

Santa Shop- Wednesday, December 7th and Thursday, December 8th

Christmas Break- Thursday, December 22nd - Tuesday, January 3rd

III. Announcements

Report Cards went home for grades 3-6 after the first Marking Period. Our Straight A students will receive a gift certificate for a free slice of pizza at the Pump-N-Pantry. Thank you to Pump-N-Pantry and Wade Robinson for setting this up for our students!

We had our first quarterly reward for our PBIS incentive on Wednesday November 23rd for some and Friday November 18th for others. Our school wide incentive was an Ice Cream Party complete with the choice of ice cream flavor, syrup, sprinkles, and whipped cream. Students were so excited to select the type of ice cream and their toppings. We reinforced expectations for our PBIS program and congratulated students who earned their reward.

As we look ahead, we are very excited about some holiday events coming up. We have Santa Shop on December 7th and December 8th for students to shop. We are hosting Santa Night sponsored by PTO on December 8th. Crafts and activities are part of that evening and we are greatly looking forward to this event. We also have our Holiday Chorus Concert coming back this year under the direction and planning of Mr. Welch. The kids have been singing and practicing and can't wait to put on their performance on December 21st before break.

We held Parent/Teacher conferences on the evening of Thursday, November 10th and during the day Friday, November 11th. Our teachers and students worked really hard on a variety of projects and it was wonderful to see so many parents looking at their work and meeting with teachers. Our PTO held a Scholastic Book Fair on Thursday November 10th and Friday November 11th for students and families. We had great participation and our teachers were able to get items of their wish lists for their classrooms and more!

Thanks to Mrs. Weaver and Mrs. Meehan, as well as our students and their families for submitting ribbons to hang on our Wall of Honor throughout the month of November to honor Veterans. We are looking forward to planning some type of in person event for next year.

Our clubs: Manic Monday, Wacky Wednesday, 5th Grade Computer Club, and 6th Grade Computer Club are all wrapped up now. Thanks to Mr. Soden for running our new Computer Club for 5th and 6th Graders. The experiences and projects they were working on were engaging and the students had a blast. Thanks to Mrs. Springsteen and our amazing staff members who planned and help coordinate everything for Manic Monday and Wacky Wednesday. We had many students who took advantage of these programs and who truly enjoyed all of the different activities and opportunities available because of these clubs.

IV. Current project status

V. Other

Signature: *Madison Moyer*

Date: 12/01/2022

MONTROSE AREA SCHOOL DISTRICT ADMINISTRATIVE REPORT

ADMINISTRATOR – Michelle Lusk
BUILDING – Administration
BOARD MEETING DATE – 12/5/2022

I. IMPORTANT DATES AND EVENTS

November 22, 2022 – Annual Financial Report submitted to PDE
December 2, 2022 – Budget requests have been rolled out to teaching staff
December 14, 2022 – Healthcare consortium meeting regarding annual renewal and membership.
December 31, 2022 – Access cost settlement report due
January 5, 2022 – Finance Meeting 6pm to review initial overall budget for 2023-2024
January 6, 2023 – application for Special Education contingency funding due

II. ANNOUNCEMENTS

January 1, 2023 the district will transition from DeHey McAndrew to CBIZ as our third party Flexible Spending Account administrators.

Local Audit has been completed. Paul Murphy and team are working to complete the single audit and prepare our audited financial statements for 6/30/2022. I have requested that Paul present the audited financials at the March work session

Food Service: We continue to see our students eating free breakfast and lunch. Negative account balance notifications have been enabled.

Also, this month, Robyn Walter conducted open enrollment meetings at each building for the 2023 insurance year. Thank you, Robyn!

Michelle Lusk

Business Manager
Montrose Area School District

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: Patrick Matthews

Building: Lathrop Street Elementary School

Board Meeting Date: December 5, 2022

I. Recognition

Kiwanis student of the month for November: Inola Connolly

Our next Mighty Meteors will be announced during our December PBIS assembly. Our November positive character trait of the month is *Kindness*.

II. Important Dates and Events

End of Marking Period (K-2): Thursday, December 1st

Report Cards Go Home: Thursday, December 8th

Children's Food Market- Thursday, December 15th from 3:30-5:30

Holiday Store- December 13-15th

Not-So-Silent-Night: December 16th from 5:30-7:30

Christmas Concert: December 20th

No School for Students- December 22nd through January 3rd

III. Announcements

Students at Lathrop Street were challenged with filling kindness buckets for the month of November. If students displayed acts of kindness, they would get a kindness strip and would place that slip in one of our buckets. The kids were able to fill both buckets! Since they met this goal, they will be duck taping me to the wall during our next PBIS assembly. The kids are very excited about this and I'm sure pictures will be shared.

We are really looking forward to a family and community engagement night called *Not-So-Silent-Night* on December 16th. Our school improvement team has worked together to get the event going, and many teachers in the school have come forward with great ideas. This night will include a variety of crafts and games for kids, cookies, hot chocolate, free books for each child that attends, live music from Lathrop Street's Mr. Ord, pictures with the Grinch and more! A huge thanks to Mrs. Keats, Miss Pasteka, Mr. Wood, Mrs. Albert and all the other teachers who have helped get this going at Lathrop Street. I'm very much looking forward to this event!

The Scholastic Book Fair was a huge success last month. I received an email from a rep at Scholastic stating that we had sold the most books in Lathrop Street book fair history! Over

1,080 books were sold during this year's event. Mrs. Hellmuth deserves tons of credit for putting this on for our students. The donations from anonymous families also went a long way towards this accomplishment.

We had our PBIS incentive on November 18th. The incentive for the first marking period was an ice cream party. The students who reached their goal came down to the gym for some music and ice cream. We had many students reach their goal this marking period and are hopeful that even more will reach it next time!

Disney Club begins on December 5th. We have 42 first and second graders signed up. Mrs. Keats and Miss Pasteka have some great activities planned and are looking forward to getting this started up again this year.

Our Christmas Concert will be on December 20th. Mr. Welch and Mr. Bottger have been working hard with their students preparing for this great event. This will be the first one since 2019! Letters will be sent shortly for parents with more information.

Parent/Teacher conferences were held in November. We had a nice turnout for most of our teachers.

IV. Current project status

V. Other

Signature: *Patrick Matthews*

Date: 12/1/22

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR: Terrence Whalen

BUILDING: Jr/Sr High School

DATE SUBMITTED: 12/2/22

BOARD MEETING DATE: 12/5/22

I. RECOGNITION:

November Students of the Month are still being processed and in my next monthly admin report

A lunch is tentatively scheduled to be provided for these students on Friday December 16th at 12:00 P.M. at the High School – please stop by a join if possible

The SADD club held a successful blood drive here in our school's back gym on 11/22/22

II. IMPORTANT DATES AND EVENTS:

Tuesday December 6 – AP English trip to Cider Mill Stage 8:40-2:30

Wednesday December 7 (Training in Learning Center) and Thursday December 8 – Make your Mark 7th grade event (in gymnasium)

Monday December 5 – ASVAB testing for select students

Monday-Friday December 12-16 – JH Scholastic Book Fair in Learning Center

Friday December 16 – Chorus Dress Rehearsals...JH periods 2,3,4 and 2:30-2:50; SH dismissed at 12:15 for lunch and periods 7,8,9 (list of students will be distributed)

Monday December 19 – FBLA Regional Competition @ Keystone College

December 7 – **Department Meetings** including: (Science CAT; Applied Arts: Skill Up PA / Northern Tier Regional Planning Commission Credentialing work session

Thursday December 1st ended that 1st trimester for 9th grade students

III. ANNOUNCEMENTS:

ASVAB on-site – Monday December 5 (interested Juniors and Seniors)

Winter Keystone Testing

Winter Wave 1 December 5-16

Keystone Literature – December 13 and 15

Winter Wave 2 January 4-18

Keystone Biology – January 4 and 5

Keystone Algebra – January 11 and 12

IV. CURRENT PROJECT STATUS:

V. OTHER:

Signature: *Terrence Whalen*

Date: 12/2/22

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR – Tom Lonzinski

BUILDING - All

BOARD MEETING DATE - December 5, 2022

Facilities Report

Lathrop Street Gym Floor Finish has started to peel from the floor. This is a similar issue to the High School Gym Floor with adhesion of the paint and finish. Flooring Company will be on site on December 26th to screen the floor, repaint the lines, and reapply the floor finish.

IT Department Door Replacement - Exterior brick and interior of block wall has been sealed and caulked. The interior wall has been painted and trimmed to complete the project. An improvement has already been recognized in the temperature inside the IT department.

I would like to welcome Nathan Brace to the custodial team. Nathan has joined the team as an Evening Custodian at the Choconut Valley Elementary School.

Tom Lonzinski