

OCTOBER 11, 2021, 7:00 P.M.  
VIA VIDEO CONFERENCE

**MONTROSE AREA SCHOOL DISTRICT  
BOARD OF DIRECTORS**

**WORK SESSION AGENDA**

(Visit our website at [www.masd.info](http://www.masd.info))

Mrs. Mary Homan  
Board of Directors President

Mr. Christopher McComb  
Superintendent of Schools

**ANNOUNCEMENT:** A clear session was held tonight at 6:45 PM prior to the Work Session regarding Personnel

**I. OPENING EXERCISES** – Led by a Board Member

**II. ROLL CALL** – Mrs. Connie Birchard, Board Secretary

**III. PRESENTATIONS**

A. PSBA Honor Roll of School Board Service to Mr. Richard Jordan, 8 years of service – Mr. McComb

**IV. ADMINISTRATORS' REPORTS – ALL ELECTRONICALLY SUBMITTED**

- A. Thomas Lonzinski
- B. Sean Castellani
- C. Terrence Whalen
- D. Michelle Lusk
- E. Christine Rosenkrans
- F. Greg Adams
- G. Eric Powers
- H. Craig Owens
- I. JoAnne McCain
- J. Patrick Matthews

**V. DISCUSSION ITEMS**

- A. Transportation Contracts and Payments – Mrs. McCain
- B. ARP ESSER Funding – Mrs. Lusk
- C. Items from members of Board of Directors

**VI. REVIEW OF AGENDA ITEMS**

**VII. INFORMATION ITEMS**

- A. Items from members of Board of Directors

**VIII. COMMITTEES**

- A. Schedule meetings

**IX. VISITORS' COMMENTS**

**X. ADJOURNMENT**

# **MONTROSE AREA SCHOOL DISTRICT**

## **ADMINISTRATIVE REPORT**

**ADMINISTRATOR: Eric Powers**

**BUILDING: High School**

**DATE SUBMITTED: October 8, 2021**

**BOARD MEETING DATE: October 11, 2021**

### **I. RECOGNITION:**

- Fall Sports are in full swing and in some cases wrapping up. Highlights so far include our boys golf team qualifying for districts and being named League Champs, our Girls Soccer team in contention for a League title, and numerous standout performances and strong invitational finishes among both Boys and Girls Cross Country Teams.
- Thanks to our Band and Varsity Cheerleaders for performing Tuesday evening while the junior football program hosted two games in the stadium. Despite the early rain it was a fun and well-attended community event.

### **II. IMPORTANT DATES AND EVENTS:**

- We host the PSAT on Wednesday October 13. Almost all juniors and interested sophomores take the exam, and their results and corresponding College Board recommendations are helpful as they prepare for the SAT.
- Homecoming week is October 18-23 with the dance being held under a tent the evening of October 23.
- School photo retakes are scheduled for Wednesday October 27.
- Our Social Studies teachers will be helping to administer the Pennsylvania Youth Survey to students grades 8,10 and 12 in early November. The PAYS survey is a biannual survey distributed by PDE. This survey focuses on substance abuse, risk-taking and other harmful or risky behaviors.

### **III. ANNOUNCEMENTS:**

- Progress reports have been prepared and mailed, and after-school tutoring has started. It is held in the Learning Center after school most Tuesdays and Thursdays. In addition, our teachers have participated in grade-level team meetings to discuss students of concern, coordinate outreach, etc.
- The Jr/Sr High School's new CSBBH team is almost fully up and running. Mrs. Nichole Welmon transferred up from Lathrop Street as a Behavioral Health Technician and Friendship House has just brought a new Mobile Therapist on board, and we look forward to rapidly expanding this new program for students and families in need.

- Mr. Gatto has been busy settling in as our JH Math interventionist and has been working alongside his elementary counterparts as well as Mrs. Palmiter and Mr. Keihl to collect and assess student data, work with at-risk students, and track the progress of those students using the Aimsweb platform. We are thrilled with this additional math support!
- Mr. Morey has also hit the ground running as our new College and Career Coach. In addition to teaching our 8<sup>th</sup> grade Career Exploration course, to date he has met with 51 of 107 Juniors, surveying them about careers and major they are interested in as well as schools they would like to apply to. He has also helped to coordinate visits from 26 College/University recruiters and talked with a Cornell University application reviewer and a Syracuse University academic counselor to discuss what they believe the ideal college candidate looks like and what they consider a successful application to be.
- Mrs. Matulevich has become an indispensable part of the Guidance team in just a few short weeks. In addition to helping to coordinate our participation in a national Unity Day on October 20, she is meeting with students often working with numerous families and students who are dealing with challenging issues.

#### **IV. CURRENT PROJECT STATUS:**

- The new Haas mill is installed and functional in the metal shop, and Mr. Matis spent a day with a company representative to start learning the basics and getting comfortable with this impressive piece of equipment.
- High School teachers participated in a PA Smart Futures webinar. This is the district's first full year using Smart Futures with students, as it replaced Career Cruising last spring. In addition to Guidance counselors and our Career Coach using it, our teachers are being encouraged to incorporate some of its activities into their classrooms. Not only will this help us to meet our annual career readiness requirements, it will expose our students to more career options and provide enrichment that bridges their career interests with class content. We are excited to be using Smart Futures and I encourage you to check it out:  
<https://www.smartfutures.org/>

#### **V. OTHER:**

**Signature: Eric C. Powers**

**Date: October 8, 2021**

## Board Report

Submitted by: Greg Adams

Meeting Date: October 11<sup>th</sup>, 2021

1. Mrs. Seybold, Mr. Whalen, and I will be training teachers in restraint on October 8<sup>th</sup>. Although always last resort, any restraint in school must be performed by a trained staff member. After Friday we will have about 25 staff trained district wide.
2. We will also be training a select group of staff in Functional Behavioral Assessments (FBA). Anytime a student has behaviors that impede learning an FBA should be done. A team approach will allow us to get behavior plans in place where needed much faster without sacrificing quality.
3. I attended a foster care and homelessness conference this week. There were some interesting speakers and ideas throughout the 2 ½ days that I attended. Bestselling author of *CinderGirl: My Journey Out of the Ashes to a Life of Hope*, Christina Meredith, gave an amazing talk on her life through the foster care system, how she got there and how she got to where she is today.

**MONTROSE AREA SCHOOL DISTRICT**  
**ADMINISTRATIVE REPORT**

**Administrator: JoAnne McCain**

**Department: Transportation**

**Board Meeting Date: October 11, 2021**

I. **Recognition:**

II. **Important Dates and Events:**

III. **Announcements:**

Sincere condolences to the families of Janet Osborne and Melody Brace. Both these ladies were bus drivers for Timothy Legg Busing, Inc. In addition, Janet was the district's tax collector for Apolacon Township.

IV. **Current Project Status:**

The State report has been completed and submitted.

Quarterly driver drug testing was completed.

Transportation contract calculations have been completed for the 21-22 school year and included on tonight's agenda.

Focus and Traversa are continuing to be updated with transportation data.

Preparing new transportation contracts.

V. **Other:**

Signature: *JoAnne McCain*

Date: 10/6/21

# **MONTROSE AREA SCHOOL DISTRICT ADMINISTRATIVE REPORT**

**ADMINISTRATOR – Michelle Lusk**  
**BUILDING – Administration**  
**BOARD MEETING DATE – 10/7/2021**

## **I. IMPORTANT DATES AND EVENTS**

October 11-15th, 2021 – Local Auditors on-site

October 18-22nd, 2021 – Food Service annual training require by USDA for my certification.

November, 2021 – Food Service Administrative Review @ High School date TBD

November 15, 2021 – Federal Programs Comparability Due

I continue to work on items for the audit and year end reporting.

## **II. ANNOUNCEMENTS**

The Food Service Administrative review is scheduled for November. They chose the High School for the location. I am working with Codie and Melissa from TNG to make sure everything is in proper order. Date is to be determined.

Local Audit preparations are coming along. The initial information requests have been given to Paul Murphy and his team. Paul's team will be on site next week.

Bond Update: The administrative team continues to work on wrapping up the final bond projects. There is a balance of \$48,084 as of 10/7/2021. Please see the Bond Projects Summary as submitted.

Although, all students enrolled in The Montrose Area School District will receive free breakfast and lunch this year due to extension of free meals by USDA, free & reduced lunch applications have been sent home for completion. Applications returned to my office have been processed and determination letters have been mailed home. Thank you to the Business Office staff for helping to get this done! The direct certification process will be run for October as required.

*Michelle Lusk*

Business Manager  
Montrose Area School District

**MONTROSE AREA SCHOOL DISTRICT**  
**ADMINISTRATIVE REPORT**

**Administrator:** Patrick Matthews

**Building:** Lathrop Street Elementary School

**Board Meeting Date:** October 11, 2021

**I. Recognition**

Kiwanis student of the month will begin this month.

**II. Important Dates and Events**

PTO Meeting- Wednesday, October 13<sup>th</sup> at 7:00 in the library  
Children's Food Market- Thursday, October 21<sup>st</sup> from 3:30-5:30

**III. Announcements**

Congratulations to Vicky Paradise and her husband on the birth of their child!

**IV. Current project status**

Our PBIS program is off and running! We will be having our next assembly within the next couple of weeks. Students will be recognized for meeting our schoolwide expectations during the assembly.

We had school pictures on September 29<sup>th</sup>. Picture make ups will be scheduled for a later date. The kids were all dressed up and looked fantastic!

The End of Day program and dance have also begun. Both programs have had a great turn out!

Archery introduction has begun in Physical Education class for grades 4-6. I have been working with Mr. Oleniacz to set the schedule for students that will be participating in archery after school. Lathrop Street has a history of excellence when it comes to archery, so I am looking forward for it to begin!

The administrative team has been working together to discuss and develop a strong understanding of the new requirements for evaluations from Act 13. This change influences both teacher and administrator evaluations. I will be taking a 30-hour PILs course regarding the changes as required by PDE.

**V. Other**

**Signature:**



**Date:** 10/6/21

## ADMINISTRATOR REPORT

ADMINISTRATOR: Sean Castellani, Principal - Choconut Valley Elementary School

BOARD MEETING DATE: October 11th, 2021

### I. RECOGNITION:

Congratulations to our Students of the Month for September of 2021. Students were selected based on the district wide elementary positive behavior expectations of Being Safe, Responsible and Respectful:

Kindergarten: Savannah Brand

1st Grade: Ava Miller

2nd Grade: Zoey Allen

3rd Grade: Mya Miller

4th Grade: Jayce Hackel

5th Grade: Tristan Stewart

6th Grade: Katie Ferencik

These students will receive a small luncheon on a Friday during this month. Thank you to the teachers for their submissions to recognize these seven well deserving students.

Thank you to our local Fire Departments from Silver Lake, Brackney and Forest Lake for educating our students on the importance of Fire Safety as they participated in our monthly fire drill and organized assemblies for all K-6 students.

### II. IMPORTANT DATES AND EVENTS:

OLSATs (Otis-Lennon School Ability Test) will be administered in grade 2 on October 13<sup>th</sup> and 14<sup>th</sup>.

Free Children's Produce Market at Choconut Valley Elementary School – Tuesday, October 19<sup>th</sup> from 3:30PM to 5:30PM – Pre-Registration is required.

The end of the first marking period for grades 4<sup>th</sup> through 6<sup>th</sup> will be on October 29<sup>th</sup>

There will be Picture Retakes for students and staff on Tuesday, November 2<sup>nd</sup>

### III. ANNOUNCEMENTS:

### IV. CURRENT PROJECT STATUS:

### V. OTHER:

Signature: Sean Castellani Date: October 8th, 2021



# **MONTROSE AREA SCHOOL DISTRICT**

## **ADMINISTRATIVE REPORT**

**ADMINISTRATOR:** Terrence Whalen

**BUILDING:** Jr/Sr High School

**DATE SUBMITTED:** 10/7/21

**BOARD MEETING DATE:** 10/11/21

**I.     RECOGNITION:**

September Students of the Month

12<sup>th</sup> grade – Dorcas Page

11<sup>th</sup> – Joseph Zekas

10<sup>th</sup> – Aiden Miller

9<sup>th</sup> – Gage Taylor

8<sup>th</sup> – Rachel Sherwood

7<sup>th</sup> – Hannah Fearnley

**II.    IMPORTANT DATES AND EVENTS:**

Homecoming week – October 18-23

**III.   ANNOUNCEMENTS:**

**IV.    CURRENT PROJECT STATUS:**

.Our Professional development regarding de-esclation and restraint training will be held on 10/8/21. We have complied a team of 30+ staff members and all will be fully trained after the 10/8/21 training

**V.     OTHER**

**Signature:**     *Terrence Whalen*

**Date:** 10/7/21

# MONTROSE AREA SCHOOL DISTRICT

## ADMINISTRATIVE REPORT

ADMINISTRATOR – Tom Lonzinski

BUILDING - All

BOARD MEETING DATE - October 11, 2021

### Facilities Report

Roofing Project status update – Choconut Elementary – The Roofing Project has been completed at Choconut Elementary. Tremco has been onsite conducting a job completion inspection and USA General Roofing will correct any deficiencies within the next few days. Lathrop Street Elementary – Roofing Refurbish is now completed as well as the installation of new gutters and the new metal wall panels. USA General still has to complete the repairs to the chimney to finalize the project at Lathrop Street. Penelec has been the delay for the chimney work because they have to install protection covers on the main power lines before the work can be completed. Tremco has also done an inspection at Lathrop Street for all work that has been completed to date and will provide a punchlist of any deficiencies for USA General to correct. This project has taken much longer than originally scheduled mostly due to poor weather conditions but thankfully we are almost done.

The Administration Building vestibule and corridor floor replacement has now been completed. Wall touch up painting was done as well. This project is now complete.

The Track replacement at the Jr / Sr High School is also a completed project. AstroTurf had a stretch of nice weather that allowed them to be able to complete the install of the rubber on the track and then come back the following week and paint the lines. The fence replacement around the track is also completed.

After the completion of the Track project we were able to resume the usage of the Stadium Field. During the first evening game we experienced a loss of power to one of the visitor side light towers. It was discovered during trouble shooting that the wires had failed and needed to be replaced. Our Maintenance Staff and Spectrum Electric spent several days working in the rain to get the new wires installed and the lights working again. A Huge THANK YOU to the guys for getting this done.

*Tom Lonzinski*

# **MONTROSE AREA SCHOOL DISTRICT**

## **ADMINISTRATIVE REPORT**

**ADMINISTRATOR**- Christine Rosenkrans, Director of Curriculum, and Instruction

**BOARD MEETING DATE**: Monday, October 11, 2021

### **Curriculum/Professional Development Planning/Programming**

- This year, I am conducting bimonthly grade level meetings to assure that we are providing teachers with a consistent forum to discuss students' needs as a result of the pandemic. We are discussing assessments, interventions, and instructional strategies.
- The district's Comprehensive Plan is due in November. The Comprehensive Plan is a three-year cycle required by the State. The goal of the plan is to evaluate the strengths of the district and determine areas of needed improvement. On September 29, 2021 a meeting was conducted with the steering committee to review a draft of the plan and seek stakeholder input and suggestions.
- During the October 8 in-service, teachers in grades K-6 attended an in-person presentation on the new Big Ideas math program. We are noticing the increased rigor of this new program, but teachers are confident that students will rise to the challenge. We continue to communicate and monitor progress during our grade level meetings.
- Meetings with the intervention teachers were conducted and we are working hard to provide the best programming to students in need. Our diagnostic data is complete, and we have met to select students. We have worked with teachers to develop schedules that address the needs of the most students possible.
- The intervention team is doing an excellent job, with the support of Chris Casey, to roll out the Aimsweb benchmark assessment system. We hope to start using the assessment by the end of October.
- We are in the process of developing the ARP ESSER plan.