

NOVEMBER 14, 2022, 7:00 P.M
CHOCONUT VALLEY ELEMENTARY SCHOOL L.G.I. ROOM

**MONTROSE AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

WORK SESSION AGENDA

(Visit our website at www.masd.info)

Mrs. Mary Homan
Board of Directors President

Mr. Christopher McComb
Superintendent of Schools

I. OPENING EXERCISES – Led by a Board Member

II. ROLL CALL – Mrs. Connie Birchard, Board Secretary

III. PRESENTATIONS – Good Things are Happening!

A. Proposed International Trips – Mr. Powers / Mrs. Fassler / Mrs. Merritt

B. “Congratulations to the Girls’ Cross Country Team for finishing as runner-up in the PIAA Single “A” Championships after winning the District 2 1A title for the 4th consecutive year”

- Paige Brewer
- Mary Pichette
- Stephanie Summerville
- Avery Kerr
- Daegan Giannone
- Addison Stephens

Individually, these students also earned individual all-state honors:

- Paige Brewer 15th place – State Medalist
- Mary Pichette 18th place – State Medalist

Boys Cross Country Team

- Nate Sinkovich 24th place – State Medalist

IV. ADMINISTRATORS’ REPORTS – ALL ELECTRONICALLY SUBMITTED

- A. Madison Moyer
- B. Craig Owens
- C. Terrence Whalen
- D. JoAnne McCain
- E. Thomas Lonzinski
- F. Gregory Adams
- G. Christine Kresge
- H. Michelle Lusk
- I. Patrick Matthews
- J. Eric Powers

V. DISCUSSION ITEMS

- A. Budget Timeline 2023-2024 – Mrs. Lusk
- B. Items from members of Board of Directors

VI. REVIEW OF AGENDA ITEMS

VII. INFORMATION ITEMS

- A. Items from members of Board of Directors

VIII. COMMITTEES

- A. Schedule meetings

IX. VISITORS' COMMENTS

X. ADJOURNMENT

CM/cjb

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR- Christine Kresge, Director of Curriculum and Instruction

BOARD MEETING DATE: Monday, November 14, 2022

Curriculum/Professional Development Planning/Programming

- The school level plan for Choconut Valley has been approved by the Department of Federal Programs.
- Title I and math interventionists have reviewed their progress monitoring data and will continue to provide remedial services to students in both elementary schools and at the high school.
- Our annual Title I Parent and Family Engagement Nights at both Choconut and Lathrop St. Elementary schools were very successful! We had 25 families attend, which is a record number! Thank you to the Nutrition Group for providing pizza for dinner, Sarah Brander for making swag bags for all attendees, and Ryan Soden for organizing child care for the evening. A big THANK YOU to Christine Casey and Craig Owens for presenting to parents, Title I Reading teachers for attending the event, and the principals for your support.
- I attended and presented at the Curriculum Associates Mid-Atlantic Leadership Conference on October 26-28 in Philadelphia. The event was aimed at updating users on the newest tools and resources available to teachers and students. I presented on the topic of effective program implementation.
- As per our contract with vendors such as Curriculum Associates, MASD is currently owed multiple professional development sessions from various companies we are utilizing for instruction. Due to lack of substitutes, we cannot offer small group training and we lack in-service days to take advantage of these opportunities. Administration is looking for ways to provide teachers with the training they need.
- I attended the Federal Programs regional workshop on 11/4 to obtain the latest information on ESSER monitoring and Title programming. The ISP conference is scheduled for January in Pittsburgh. I will be taking two reading intervention teachers to this conference to focus on the topic of “The Science of Reading.”

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR

BUILDING

BOARD MEETING DATE

I. RECOGNITION:

II. IMPORTANT DATES AND EVENTS:

III. ANNOUNCEMENTS :

IV. CURRENT PROJECT STATUS:

V. OTHER:

Signature :

Date:

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR: Eric Powers

BUILDING: High School

DATE SUBMITTED: November 11, 2022

BOARD MEETING DATE: November 14, 2022

I. RECOGNITION:

- Congratulations to Our Girls Cross Country Team for their all-state Second Place finish, following their 4th consecutive League and District titles. Runners earning individual all-state honors were Paige Brewer, Mary Pichette and Nate Sinkovich.
- Congratulations to our Girls Soccer Team for their 1A District 2 title. While they lost their opening round state playoff match, they had an excellent season and we are proud of their accomplishments this season.
- Congratulations to 8th graders Cara Evans, Ben Follert, Cael Heed and Allison Jennings for participating in Scranton Prep's annual Young Scholars competition. They made the semifinals and were the highest scoring public school team!
- Congratulations to the cast and crew of Puffs for a very successful relaunch of our Drama Club. Thanks to advisors Heather Winn and Renee Welch for their hard work and dedication to this great group of students.

II. ANNOUNCEMENTS:

- We are pleased to be offering more educational trips this year after being unable to do so for the last couple of years. We had approximately 70 students attend Marywood University's productions of the Magic Flute Opera, are planning AP trips to The Cider Mill in December and New York City in May and have several other trips in the works. Mrs. Brander and Student Council are also coordinating a New York City day trip for students and families on Saturday December 10th.
- We are hosting the ASVAB Exam on December 5th and are pleased to have brought the test back into the building again after doing so last spring for the first time in years. An appropriate ASVAB score is one of the best ways to meet Act 158 graduation pathways requirements when not meeting Keystone Exam criteria and it is a very worthwhile exam for students to take, providing worthwhile and almost immediate feedback about their aptitudes and strengths.
- Mrs. Sherwood and her Make Your Mark Team will be conducting their annual 7th grade immersion event on December 8. We are excited to give these young leaders an opportunity to shine, and this event is exceptionally valuable for 7th graders to participate in.

III. CURRENT PROJECT STATUS:

- Thanks to Mr. Morey, Mrs. Matulevich and Jr. High FBLA Advisor Dave Hare for taking the lead on identifying an 8th grade group of students to enter a “What’s So Cool About Manufacturing” video competition. The contest is produced by the Northern Tier Regional Planning & Development Commission and will include touring local businesses and working with a team of professionals to develop a commercial for a local business. Stay tuned for more information as the students progress through the various stages of the competition.

IV. OTHER:

Signature: Eric C. Powers

Date: November 11, 2022

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR	<u>Greg Adams</u>
Department	Special Education
BOARD MEETING DATE	November 14th, 2022

ANNOUNCEMENTS:

1. We started the data meeting process in the elementary schools as I mentioned in my report last month. The first meetings were focused around creating norms and overall objectives. One group is already discussing students and having great conversations on goals and strategies. Our ultimate objective is to bring professional special education teachers together to brainstorm and facilitate an ongoing conversation around the progress of students with IEP's.
2. The new addition of our progress monitoring tool called Aimsweb has provided useful information not only in our data meetings but in our IEP meetings as well. The teachers continue to learn the tool but overall, I am happy with the information it is providing us.
3. In the department we continue to meet our compliance obligations with daily IEP meetings and continue to be responsive to the needs of our special education students in a variety of different way. Our teachers continue to focus on growth for our students.
4. Our new special education plan is due in about 6 months so that will become a focus. PDE describes the following: Each school district shall develop a special education plan aligned with the strategic plan of the school district under § 4.13 (relating to strategic plans). The special education plan shall be developed every 3 years consistent with the 3-year review cycle of the strategic plan of the school district. The Secretary will prescribe the format, content, and time for submission of the special education plan. (§14.104(a))

Signature: *Greg Adams*

Date November 11, 2022

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: JoAnne McCain

Department: Transportation

Board Meeting Date: November 14, 2022

I. Recognition:

II. Important Dates and Events:

Certification of Intent to Provide Pupil Transportation has been submitted to the PDE.

III. Announcements:

We held Safety Assemblies at both elementary schools on November 8, 2022. The presenters from Northeast Highway Safety Program went over what students should do and how they should behave in order to be safe while riding bikes, hoover boards, ATV's, in cars, and on school buses.

IV. Current Project Status:

Contract calculations have been completed for the 22-23 school year and included on agenda.

TSA assessment was completed.

V. Other:

Signature: *JoAnne McCain*

Date: 11/10/22

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: Madison Moyer

Building: Choconut Valley Elementary School

Board Meeting Date: November 14, 2022

I. Recognition

Congratulations to our October Students of the Month! This year, our Students of the Month are centered around a character trait each month. For the month of October, we focused on Acceptance. We are proud to recognize the following students who have been selected for both meeting and exceeding our schoolwide expectations, as well as demonstrating specifically what it means to be accepting as a Mighty Meteor.

September Students of the Month:

Kindergarten- Alyssa Hackel

First Grade- Grayson Little

Second Grade- Addison Abbott

Third Grade- Zoey Allen

Fourth Grade- Jaxon Everitt

Fifth Grade- Norah Bush

Sixth Grade- Caelan Flaherty

II. Important Dates and Events

CEO/Weinberg Food Bank Pick-Up: Tuesday, November 15th from 3:30-5:30 PM

Early Dismissal Day 11:30- Wednesday, November 23rd

Thanksgiving Break- Thursday, November 24th- Monday, November 28th

III. Announcements

In October we finally celebrated Choconut Valley turning 50! We had a pretty good turnout of past staff to join our current faculty/staff and students in celebrating Choconut Valley Elementary School's history, sharing time capsule contents, and presenting our new contents for the time capsule to be opened in 2046 at the 75th Anniversary.

We held Big Ideas/Title I Family night and shared information about our FOCUS parent portal, Remind Notification system, Title I, Big Ideas Math curriculum and online tools, and information on iReady. There was lots of great information for families. An activity was provided for students/children of parents in attendance as well as a dinner put on by the Nutrition Group. A large donation of clothes from Plato's Closet and Once Upon A Child was set out for families to take as well.

On October 29th, PTO sponsored a Halloween event inside here at CVES for families. There was a great turnout and students/families got to trick or treat at stations, bounce in a bounce slide/obstacle course, play bingo, do crafts, go for a hayride and have some treats. Thanks to

the Flaherty family for coming and putting the hayride on for us and to the PTO for organizing such a fun day for our families.

On November 8th we had a Transportation Assembly for students. A huge thanks goes out to Mrs. McCain for arranging for our presenters to come, helping to coordinate our assembly, and getting safety wristbands for students to remember what they had learned. Keri Kline from the Northeast Highway Safety Program out of Luzerne County came with another presenter to share with our students the Roll Into Safety Program which includes Bus safety, bike/helmet safety, and seatbelt safety. Bus safety is incredibly important and we hope that this serves as a meaningful reminder for our students.

Our school is taking part in the Robo Readers program put on by the Wilkes-Barre/Scranton Penguins Hockey team. Students who read 10 books from September 26th-November 4th earn a voucher for a free hockey ticket to the home game on Saturday, December 3rd. I'm so proud of our students, almost ALL of them have earned a free ticket! Way to go readers!

This past week we had Parent/Teacher Conferences on the evening of Thursday, November 10th and during the day Friday, November 11th. Our teachers and students have been working really hard on a variety of projects and it was wonderful to see so many parents looking at their work and meeting with teachers.

PTO held a Scholastic Book Fair on Thursday November 10th and Friday November 11th for students and families. We had great participation and lots of students very excited about all of the different books to check out and select.

As we head towards Thanksgiving, I'm extra thankful for all of the hard work our faculty/staff, our students, and their families put in each day to work as a team. I'm thankful for the community that we have and all of the great things that we have in the works for our students. December will bring lots of excitement and it is hard to believe that the Christmas Vacation will be here before we know it.

IV. Current project status

V. Other

Signature: *Madison Moyer*

Date: 11/10/2022

MONTROSE AREA SCHOOL DISTRICT ADMINISTRATIVE REPORT

ADMINISTRATOR – Michelle Lusk
BUILDING – Administration
BOARD MEETING DATE – 11/14/2022

I. IMPORTANT DATES AND EVENTS

November 10, 2022 – Federal Programs Comparability Submitted
November 30, 2022 – Deadline for Annual Financial Report submit to PDE

II. ANNOUNCEMENTS

I continue to work on items for the audit and year end reporting. Local Audit preparations are coming along. Paul Murphy has been on site this week. He hopes to have draft numbers for us soon.

Also, this month, Robyn Walter will be conducting open enrollment meetings at each building for the 2023 insurance year.

The district plans to implement a new Flexible Spending Account Plan administrator effective January 1, 2023.

I would like to thank the girls in the business office (Sarah Grunden, Diane Mooney and Robyn Walter) for all of their hard work over the last few months for helping with closing out the books and preparing audit reports and entries for 2021-2022 school year. I couldn't do it without them 😊.

Michelle Lusk

Business Manager
Montrose Area School District

MONTROSE AREA SCHOOL DISTRICT
ADMINISTRATIVE REPORT

Administrator: Patrick Matthews

Building: Lathrop Street Elementary School

Board Meeting Date: November 14, 2022

I. Recognition

Congratulations to our Mighty Meteors of the month! These students are being recognized for meeting and going above and beyond our schoolwide expectations, and for being *Accepting* throughout the month of September:

Kindergarten: Trey Lewis, River Hawkins, Kian Strohl

1st grade: Katelynn Rhynehart, Nathan Shinn, Oliver Grunden

2nd grade: Jocelyn Cardin, Piper Lewis, Julia Jerauld

3rd grade: Alayna Gomes, Emmalee James, Caleb Sloan

4th grade: Brielle Groover, Silas Mooney, Riley Arndt, Ryan Dziwak

5th grade: Emma McCain, Michael Smith

6th grade: Madison Panella, LouAnn Blachek, Ben Weller, Paitan Mitchell

II. Important Dates and Events

Children's Food Market- Thursday, November 17th from 3:30-5:30

Early Dismissal- November 23rd

No School for Students- November 24th through November 28th

III. Announcements

We ended October on another nice note with our PBIS assembly. Mighty Meteors were recognized this past month for being *Accepting* students throughout the month! November's positive character trait of the month is *Kindness*. I was blown away by the amazing job our 6th grade students did on this assembly. Mrs. Rezykowski does a really nice job preparing the students for each assembly, and from there the kids take it to another level. I'm very proud of these students in our school.

This past Tuesday, we had a small assembly on bus safety. I'm hopeful that this assembly will be a nice reminder about the importance of following rules on the bus. Thanks to Joanne McCain for getting this in place for both Lathrop Street and Choconut.

It's been great having the Strengthening Families Program here at Lathrop Street. We have had a handful of families that are currently taking advantage of this great program. There are two more weeks for the fall session. We look forward to bringing it back for the spring.

It was great having the Halloween parade this year! I loved seeing the kids in costume, and we had a very nice family turnout. We're looking forward to continuing this tradition next school year!

We held our Big Ideas/Title 1 Family Night on October 20th. There was a nice turnout and families received a large amount of information for the different programs utilized within the school. Thanks to Mrs. Corbin, Mrs. DiPhillips and Mr. Soden for helping with childcare for the night.

We had our first school improvement team meeting this past Wednesday. The first meeting was a nice brainstorm on areas we can improve upon within the school. I'm looking forward to sharing our ideas in the future.

The Scholastic Book Fair was this past week. Mrs. Hellmuth did an amazing job running the book fair and making sure everything was set up and ready to go. We had a couple of anonymous, generous donations for students that were unable to purchase a book this year. Those donations went a long way and really allowed for all the students to feel special and receive a book. Thank you to those generous donors.

Report cards for grades 3-6 went home on Thursday. Our straight A students will receive a gift certificate for a free slice of pizza at the Pump-N-Pantry. Thanks for Wade Robinson for setting this up for our students.

IV. Current project status

V. Other

Signature: *Patrick Matthews*

Date: 11/10/22

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR: Terrence Whalen

BUILDING: Jr/Sr High School

DATE SUBMITTED: 11/10/22

BOARD MEETING DATE: 11/14/22

I. RECOGNITION:

October Jr/Sr HS Students of the Month

12th – Hayleigh Krupinski

11th – Katelyn Sherwood

10th – Makenzie Krupinski

9th – Alixandria Rhinevault

8th – Gabriel Cardin

7th- Eric Icenogle

A lunch was provided for these students on Thursday November 10th at 12:00 P.M. at the High School

II. IMPORTANT DATES AND EVENTS:

Thursday November 10 – Day 1

Magic Flute Opera @ Marywood University

SET Meeting in Alison's Office @ 9:40

Student of the Month Luncheon 12:00

Parent Conferences 4:00-6:00 pm

PUFFS Drama Club Production @ 7:00 pm

Friday November 11 – No school – Veterans Day

Parent Conferences 8:00-11:30 and 12:30-3:00 pm

PUFFS Drama Club Production @ 7:00 pm

Saturday November 12

PUFFS Drama Club Production @ 7:00 pm

Upcoming Events:

Tuesday November 22 – Red Cross Blood Drive

Thursday December 1 – Last day of Trimester 1 (9th grade rotations)

Tuesday November 29, 7:30-3:30 in main conference room (Open Enrollment, FSA and

Dependent Care Rep will be there 11-2)

Monday December 11 – ASVAB testing for select students

Monday-Friday December 12-16 – JH Scholastic Book Fair in Learning Center

III. ANNOUNCEMENTS:

Report Cards have been mailed out on Wednesday November 9th

IV. CURRENT PROJECT STATUS:

V. OTHER:

Signature: *Terrence Whalen*

Date: 11/10/22

MONTROSE AREA SCHOOL DISTRICT

ADMINISTRATIVE REPORT

ADMINISTRATOR – Tom Lonzinski

BUILDING - All

BOARD MEETING DATE - November 14, 2022

Facilities Report

Lathrop Street Gym Floor Finish has started to peel from the floor. This is a similar issue to the High School Gym Floor with adhesion of the paint and finish. Flooring Company will be on site on December 26th to screen the floor, repaint the lines, and reapply the floor finish.

Roofing project Updates:

High School and Lathrop Street roof projects are now fully completed and the final inspections have been done. Final inspection reports will be sent soon. Any concerns during the inspections have already been addressed.

The overhead door to the IT Department was in very poor condition and either needed repairs or replacement. It was decided to remove the door and install a double steel door. We had the remaining opening filled in with block and brick. New doors were painted and installed. Interior of new block wall still needs to be painted to complete this project.

Patch Management came in to the High School and Choconut Elementary to Spray Patch our drive ways and parking lots. Many areas at each location have been fixed. Additional areas may need to be repaired next spring before any seal coating of the asphalt is completed.

Tom Lonzinski