FEBRUARY 14, 2022, 7:00 P.M. JUNIOR-SENIOR HIGH SCHOOL AUDITORIUM

MONTROSE AREA SCHOOL DISTRICT BOARD OF DIRECTORS

WORK SESSION MINUTES

(Visit our website at <u>www.masd.info</u>)

Mrs. Mary Homan Board of Directors President Mr. Christopher McComb Superintendent of Schools

The Montrose Area School District Board of Directors Work Session was called to order by Mrs. Mary Homan, Board President at 7:03 p.m. in the Junior-Senior High School Auditorium, 75 Meteor Way, Montrose PA 18801. There were 25 attendees via video conference.

- I. OPENING EXERCISES Led by a Board Member, Mr. John Wood
- II. ROLL CALL Mrs. Connie Birchard, Board Secretary PRESENT: Mr. John Wood, Mrs. Gloria Smith, Mrs. Jennifer Strickland (via zoom), Mrs. Mary Homan, Mr. Douglas Wilcox, Miss Taylor Warner, Mrs. Gretchen Backer (via zoom) and Mr. Paul Adams ABSENT: Mr. Richard Jordan ADMINISTRATORS: Mr. Christopher McComb, Mr. Eric Powers, Mr. Craig Owens, Mrs. JoAnne McCain and Mr. Patrick Matthews

III. **PRESENTATIONS** – Mr. Powers

A. National Board Certification in Social Studies – Hillori Schenker

Mr. Powers welcomed everyone to the meeting and is pleased to take this opportunity to recognize one of our most respected high school teachers, Mrs. Hillori Schenker. In addition to bringing great experience to our school district, Mrs. Schenker is involved in the community, engaged with our students and is an extraordinary colleague and team player. Her drive and motivation are readily apparent, and one of her most recent accomplishments exemplifies this. Mrs. Schenker is one of the only teachers in Northeastern Pennsylvania, to have earned National Board Certification in Social Studies for adolescents and young National Board Certification was designed to develop, retain and recognize accomplished adults. teachers and to generate ongoing improvement in schools nationwide. It is the highest level of certification a teacher can obtain. By his rough estimate only 4% of teachers in the United States achieve this milestone. Mr. Powers asked Mrs. Schenker to come forward to be presented with her certificates and to take a couple minutes to walk us through the journey that she took to earn this distinction. On behalf of the Board and Administration in recognition of her exemplary professionalism and dedication, as she earned National Board Certification in Social Studies, she was presented a certificate. She also received a certificate from the National Board for meeting the high and rigorous standards. Mr. Powers noted that the process to achieve the certification is both "noble" and "vigorous". She was applauded by Mr. Powers and the Board. Mrs. Schenker reported that the National Board Certification takes approximately two to three years to accomplish, although teachers do have five years to accomplish all the tasks. There are four tasks that they need to accomplish in order to achieve this, and they need to be achieved at a certain level in order to earn the certification. The process begins with a test on their competency of content, knowledge and pedagogy and then there are three portfolios that they turn in and are scored by other teachers. The three portfolios include one that is about teaching students how to write and in order to accomplish this you need to show the student's growth over time in their task of writing and how they are going to learn. It involves having student examples, as well as the teacher's response to those examples. The second portfolio includes videos of teacher engaging with the students and the students engaging with the teacher and how you impact their learning in the classroom. The final task involves professional learning and Community engagement. So how do we learn about our students, how do we understand our students and then, how do we use that information that we have gathered about our students, as well as information that we have learned in our daily tasks as teachers to use that information to then better the students and their education. It took her three years and was all still possible during COVID. Mr. Powers would like to encourage more teachers in the district to pursue this path. The Board congratulated and thanked Mrs. Schenker.

- IV. ADMINISTRATORS' REPORTS ALL ELECTRONICALLY SUBMITTED No comments or questions from members of the Board on the Administrators' Reports.
 - A. Gregory Adams
 - B. Sean Castellani
 - C. Terrence Whalen
 - D. Christine Kresge
 - E. Patrick Matthews
 - F. Eric Powers
 - G. Craig Owens
 - H. Thomas Lonzinski
 - I. JoAnne McCain
 - J. Michelle Lusk

V. DISCUSSION ITEMS

- A. Corporate Level Rotary Membership Mr. McComb
 - Mr. McComb reported to the Board that a few weeks ago, he was approached by the New Milford Area Rotary who have been really trying to increase their membership, especially with school districts. They would really like to focus on an initiative to increase literacy initiatives throughout the country. One of the things that they have historically done is provide all our third-grade students with dictionaries and have also been an integral part of the Real Men Read Program where they recruit local businessmen to commit to coming into the kindergarten classrooms and read to the children. They would like to know if the school district would be interested in becoming a corporate member. Basically, that would mean that a member of the school district would have to be willing to attend the meetings and help with literacy initiatives. Mr. McComb said he would be willing to act as the district representative to the club however, it would require a commitment from the district of \$150.00 per year to become a corporate member. Blue Ridge and Susquehanna Community have also joined Rotary as corporate members. The Board would be happy to commit to the \$150.00 per year fee and have Mr. McComb be our representative.
- B. Student Worker(s) Technology Mr. Owens

Mr. Owens indicated that over the last fifteen (15) years we have employed a student to work in the technology office to perform various duties, not specifically related to technician work, but more specifically related to updating the displays in the building with lunch menus and daily announcements and updating the display at the bottom of the high school road. He thinks that responsibility is important and useful and certainly beneficial to the student. It gives them an opportunity to grow and use on a resume someday. It also takes a certain amount of responsibility away from other technicians in the department. This has traditionally been a 20 hour per week position. Business teacher, Mrs. Griffith has highly recommended Lincoln Brander for this position. Lincoln is involved in other after school activities, so he will probably only be utilized 5, 6 or 7 hours per week. Mr. Owens has his eye on another student that he may like to bring on board as well down the road. The Board is in favor of Mr. Owens hiring two (2) student workers in the technology office. They feel it is a great opportunity for our students.

- C. Items from members of Board of Directors None
- VI. **REVIEW OF AGENDA ITEMS** The agenda was reviewed, and no questions were asked from members of the Board or the audience.

VII. INFORMATION ITEMS

- A. Thank you Susquehanna County Historical Society & Free Library Association Mr. McComb Mr. McComb announced that we received a thank you letter from the library for our donation. He read the letter to all in attendance.
- B. Items from members of Board of Directors Board member, Mrs. Gloria Smith mentioned that there is a home swim meet on Tuesday and Thursday this week and encouraged members of the Board to attend. The meets start at 4:30 p.m. and are held at the Elk Lake pool. She indicated that we have some great divers and great swimmers and it would be nice to see some local support.

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VIII. COMMITTEES

- Α. Schedule meetings – Board member, Mr. John Wood would like to schedule a Building and Grounds Committee meeting soon. He will coordinate with Mr. Tom Lonzinski, Director of Facilities to schedule a meetina.
- IX. VISITORS' COMMENTS - Parent, Mrs. Donna McElwain wanted to know if the library donation would allow students to access the rooms at the library for clubs or just a place for them to meet if they for some reason couldn't get a room at the high school. Mr. McComb responded that he didn't know the answer to that specifically, but would imagine that they would work with us, they have in the past for adult groups. He asked Mr. Powers to speak about that. Mr. Powers indicated that we have a very good working relationship with the library and we allow our students to walk down there after school and ride the late bus home. He indicated that there are several open spaces the students could utilize. They are very welcoming to our students and sponsor some student-centered events every couple of weeks or once a month. Mrs. McElwain also wanted a quick update as to how things have been progressing since we implemented the asynchronous learning. Mr. McComb responded that he does not have any specific information but has not heard anything positive or negative. He asked the building principals to report on that. Mr. Powers indicated that the high school only had one (1) student that learned asynchronous for part of a week. Mr. McComb reported that our numbers have come down significantly as we only had eight (8) cases since the change to asynchronous learning.
- Х. ADJOURNMENT - A motion was made by Mrs. Smith, seconded by Mr. Wood to adjourn the work session at 7:22 PM.

ALL VOTING AYE

Connie Birchard, Board Secretary

CM/cjb

ADMINISTRATIVE REPORT

ADMINISTRATOR - Christine Kresge, Director of Curriculum, and Instruction

BOARD MEETING DATE: Monday, February 14, 2022

Curriculum/Professional Development Planning/Programming

- On Thursday, February 17 at 6:00, a representative from Big Ideas Math will present an informational session for parents to help them understand the online platform and the new math curriculum.
- Mid-year assessments are complete, and we have met at the elementary level to discuss the data and make adjustments to our intervention programs based on the latest student data.
- During the February 18 in-service, we will have representatives from Big Ideas math and iReady working with teachers to enhance their knowledge of these two very important programs. We will also have a presentation by Tracie McComb related to the multi-day workshop we attended related to text dependent analysis.
- Winter Keystones have been completed and returned to PDE.
- The report card committee is moving along nicely and has set the goal of finalizing report card updates during the March in-service.
- I have been meeting with each grade level on a biweekly basis to discuss topics related to curriculum and instruction. The latest round of meetings have focused on the new PDE data related to the PSSA assessments.
- Our MTSS Tier I intervention at the K-2 level looks to be on track for success. Thank you to all the teachers who have hung in there while we adjusted and thank you to the intervention team for all your support!

ADMINISTRATIVE REPORT

ADMINISTRATOR

BUILDING

BOARD MEETING DATE

I. <u>RECOGNITION:</u>

II. <u>IMPORTANT DATES AND EVENTS:</u>

III. <u>ANNOUNCEMENTS :</u>

IV. <u>CURRENT PROJECT STATUS:</u>

V. <u>OTHER:</u>

ADMINISTRATIVE REPORT

ADMINISTRATOR: Eric Powers

BUILDING: High School

DATE SUBMITTED: February 9, 2022

BOARD MEETING DATE: February 14, 2022

I. <u>RECOGNITION:</u>

- Congratulations to the following Band members for qualifying for Regional Band: Glory Rogers and Gelina Smith (clarinet), Scott Warren (tenor sax), Teddy Welsch (bari sax), Celsie Schoffstall (french horn), Alex Edwards (tuba), Nathan Farley (percussion). These students will attend Regional Band on March 10 and 11 at Wyoming Valley West High School.
- Congratulations to our Middle and High School Archery Teams for their performances at the State 3-D tournament at the PA Farm Show! The Middle School team took 1st place and are State Champions! Finishing in the top 5 and taking the podium were: Ava Castrogiovanni in 3rd and Ella Scheer in 2nd place for the girls. For the boys: Derek Micks took 3rd and Aiden Sprouse in 1st place and is the State Champion for the Middle School Division. The High School team finished in 2nd place, only 19 points behind the leader. Finishing in the top 5 and taking the podium were: Mackenzie Johnston in 5th place and Emily Hawley in 3rd place. Madi Rhinevault came in 1st place and is the State Champion. She was also the tournament high point scorer.
- Congratulations to Madilyn Rhinevault who received a Gold Key Award for her detailed pencil drawing of the skeleton. Her artwork is currently on display at the Everhart Museum (with other Gold Key Award winning artworks from the region) and will remain there through February 27th. It will also move on for consideration at the national level.
- Congratulations to Cecelia Adams who received two Honorable Mention Awards for each of her two oil paintings. One was a Self Portrait, and the other titled New Discoveries, depicted a young girl peering through the glass at an aquarium. Cici is also a former Gold Key award winner.

II. <u>IMPORTANT DATES AND EVENTS:</u>

• Mrs. Sherwood and her Make Your Mark team is providing the program to all 8th graders on Wednesday February 16. This program is generally reserved for 7th graders but wasn't run for the current 8th graders last year due to social distancing guidelines.

• Jr/Sr High School Progress Reports will be submitted on February 16th and mailed home shortly after.

III. <u>ANNOUNCEMENTS:</u>

- While our boys basketball team will not be participating in post-season competition, our girls team will be, as will our wrestlers at the District individual tournament. The girls are slated to travel to Wyoming Seminary on February 23 and the wrestlers will head to Wilkes Barre Area School District on February 25 for the 2-day tournament.
- Please take some time to check out the newer editions of The Rundown...our online blog companion to The Meteor Chronicle. They can be found on the district website, and are a light, informative way for our journalism students to work on their writing and reporting skills.

IV. <u>CURRENT PROJECT STATUS:</u>

- We are moving forward nicely with an array of after-school clubs, which are so far very well attended. At this point we have held Guitar Club, Craft Club Activities, hosted a Gamers Club, and are advertising for a Theatre Club and spring Garden Club. Art Club is also in the works.
- Department Chairs are working with their teams to revise our Course Descriptions catalogue, and I will review a list of updates and changes at the March Board Meeting. We intend to begin preliminary scheduling for students in early April.

V. <u>OTHER:</u>

Signature: Eric C. Powers

Date: February 9, 2022

ADMINISTRATIVE REPORT

ADMINISTRATOR	<u>Greg Adams</u>
BUILDING	Special Education Department
BOARD MEETING DATE	February 14th, 2022

- 1. All Special Education teachers will meet on Friday for the upcoming In-Service day. We will continue our focus on IEP's. progress monitoring and data analysis.
- 2. February is a busy meeting month for the department. Meetings can include IEP meetings, re-evaluation meetings which are required every 2-3 years and, parent/teacher requested meetings. For each of these meetings teachers prepare present levels and goals for students which are the basis for most discussions.
- 3. Also, we continue to work on department improvements after last years cyclical monitoring. I am preparing for a visit from the state in March to start finalizing the monitoring process.

Signature: Greg Adams

Administrator: JoAnne McCain Department: Transportation Board Meeting Date: February 14, 2022

I. <u>Recognition</u>:

II. <u>Important Dates and Events</u>:

Car Seat Safety Training is set for February 9, 2022 at 7:00pm via Zoom

III. <u>Announcements</u>:

Quarterly drug testing was completed

IV. <u>Current Project Status</u>:

Focus transportation data entry has been completed. Traversa is continuing to be updated with transportation data.

Budget for the 2022-2023 school year.

V. <u>Other</u>:

Signature: JoAnne McCain Date: 2/7/22

ADMINISTRATOR – Michelle Lusk BUILDING – Administration BOARD MEETING DATE – 2/14/2022

I. IMPORTANT DATES AND EVENTS

February 8, 2022 – Finance committee meeting. Reviewed the preliminary overall MASD budget, discussed committing funds and began review of individual budgets.

January 10, 2022 – Board Meeting approved Act 1 resolution not to raise taxes in 2022-2023 above the index.

The Business Office has completed the calendar year end processes successfully printing and filing W-2s and 1099s for 2021.

The bulk salt contract request has been submitted to Costars for next winter.

I will be participating in the discussion of the Governor's Budget presentation for 2022-2023 with the Business Managers group and I will share details.

I will be attending the PASBO annual conference in Hershey March 8th through March 11th 2022.

March 22, 2022 – Finance Meeting via Zoom 6:00PM April 25, 2022 – Finance Meeting via Zoom 6:00PM

II. ANNOUNCEMENTS

The local audit is complete and The Annual Financial has been submitted to PDE within the required deadline. Paul Murphy Jr will present the audited financial statements at the work session on March 14, 2022 at 7:00pm.

I will continue to work with the Administrators on the 2020 – 2021 budget to prepared for the February 18 2020 budget meeting.

Bond Update: The administrative team continues to work on wrapping up the final bond projects. There is a balance of \$10,198 as of 02/09/2022 to pay for the gym door replacement at Lathrop Street. Please see the Bond Projects Summary as submitted.

Food Service: I have completed the required site visits for all three buildings. Everything was in compliance with requirements. Great Job Ladies! Thank you.

Michelle Qusk

Business Manager Montrose Area School District

Administrator: Patrick Matthews

Building: Lathrop Street Elementary School

Board Meeting Date: February 14, 2021

I. <u>Recognition</u>

Kiwanis student of the month: Noah Brown

Congratulations to our Mighty Meteors of the month! These students are being recognized for meeting and going above and beyond our schoolwide expectations:

Kindergarten: Aria Kranick, Wyatt Scott, Aries Rafferty
1st grade: Keith Stone, James Zahora, Adalynn Linaberry
2nd grade: Summer Walters, Faith Moskowitz, Lilianne Madas
3rd grade: Haevyn Clark-Rudock, Robert Gregory, Zoey Schurr
4th grade: Bentley Heed, Stefan Proof, Alexis Rozell
5th grade: LouAnn Blachek, Ben Weller, Miah Rosin
6th grade: Isabella DeGraw, Joseph Cudo, Tristan Ely

Congratulations to our Lathrop Street Archery Team! The elementary and middle school team placed 1st in the PA State 3D IBO Tournament. Lathrop Street has a history of archery excellence, and I'm very proud of our students who participated in the tournament.

Best of luck to Mr. Castellani on his transition to Principal in another school district. I have learned a lot from working with him this school year, and he will be greatly missed.

II. Important Dates and Events

Children's Food Market- Thursday, February 17th from 3:30-5:30

III. <u>Announcements</u>

After school activity and club letters went out a couple of weeks ago. I am extremely excited to offer four after school clubs here at Lathrop Street. We will be having a Disney Club, Role-Playing Club, Harry Potter Club, and Math Club! We had almost 100 students sign up for these from grades K-6. We also have a Game Club focusing on social skills for a select group of students. Teachers have been working on generating letters and getting materials so they can get started as soon as possible. I'm really looking forward to getting all clubs up and running!

We had our second PBIS incentive Friday. We went with a milk and cookie reward for the students who reached their incentive. Our PBIS assembly was also held on Friday. The 6^{th} graders continue to do a great job working with Mrs. Rezykowski on our assemblies.

This past week was National School Counseling Week. I'd like to recognize Mrs. Rezykowski for all the hard work, time and dedication she provides our students here at Lathrop Street. She goes above and beyond her expectations and is a vital part to our school.

IV. <u>Current project status</u>

V. <u>Other</u>

Signature: Patrick Matthews

Date: 2/10/22

ADMINISTRATIVE REPORT

ADMINISTRATOR: Terrence Whalen

BUILDING: Jr/Sr High School

DATE SUBMITTED: 2/8/22

BOARD MEETING DATE: 2/14/22

I. <u>RECOGNITION:</u>

January students of the Month

- 12th Amber Stewart
- 11th- Alex Hurtek
- 10th- John Acker
- 9th- Lydia Sinkovich
- 8th- =Lyvia Roberts
- 7th Allison Jennings

The archery teams participated in the PA State IBO 3D tournament in Harrisburg at the Sportsman Show this past Saturday.

The Middle School team took 1st place and are the State Champions! Finishing in the top 5 and taking the podium were: Ava Castrogiovanni in 3rd and Ella Scheer in 2nd place for the girls. For the boys: Derek Micks took 3rd and Aiden Sprouse in 1st place and is the State Champion for the Middle School Division.

The High School team finished in 2nd place and they were only 19 points behind the leader. Finishing in the top 5 and taking the podium were: Mackenzie Johnston in 5th place and Emily Hawley in 3rd place. Madi Rhinevault came in 1st place and is the State Champion. She also took tournament high point.

Congratulation to all those who participated and helped the teams come home with such a great finish. Way to go Montrose Archers.

II. IMPORTANT DATES AND EVENTS:

A Virtual Safe 2 Say assembly was held on 2/7/22 for all students in the entire high school regarding the anonymous safe to say app and its purpose.

February 16 – Make Your Mark 8th grade event February 16 – 3rd quarter Progress Reports Due February 18 – in-service day March 2 – Read Across America @ Lathrop St. and Choconut March 11 – iSafe to Lathrop Street

III. <u>ANNOUNCEMENTS:</u>

IV. CURRENT PROJECT STATUS:

- V. <u>OTHER</u>
- VI. Signature: Terrence Whalen

Date: 2/8/22

ADMINISTRATOR – Tom Lonzinski BUILDING - All BOARD MEETING DATE - February 14, 2022

Facilities Report

The Gym Floors are being reviewed by vendors to make repairs, repaint lines and logos, and recoat with Gym Floor Finish. We are looking to completely sand down and refinish the floor in the Jr / Sr High School Main Gym as well as the Lathrop Elementary Gym. There will be some repairs made to the High School Gym Floor as well. Choconut Elementary will be screened down, repainted, and recoated with Gym Floor Finish.

The Maintenance Staff have been busy completing the Custodial Office Plumbing and Electrical for the installation of a Washer and Dryer for Cleaning of the Custodial Cleaning Rags and Mops. With the moving of the Custodial Office, we have created a new space to put the Athletic Trainers Office in the front hallway next to the concession area. This also requires some plumbing and electrical work which is currently underway. This will then allow the Old Trainers Office to become the Phys Ed Office for Mr. Brewer.

I have been working on updating the Right to Know / Safety Data Sheet Compliance Program for the District. We are looking at Vendors at this time to help us get this program updated and in compliance.

I would like to Welcome Mark Broderick to the Custodial Team. Mark will be working at the Jr / Sr High School as an Evening Custodian.

On February 24th, I will be attending a course for "AHERA Designated Person" at the Pennoni Facility in Jessup, PA.

Tom Lonzinski



ADMINISTRATIVE REPORT

ADMINISTRATOR Sean Castellani, Principal - Choconut Valley Elementary School

BOARD MEETING DATE February 14th, 2022

I. <u>RECOGNITION:</u>

Congratulations to our Students of the Month for January of 2022. Students were selected based on the district wide elementary positive behavior expectations of Being Safe, Responsible and Respectful:

Kindergarten: Yui Coon

1st Grade: Caitlin Demarest

2nd Grade: Emmalyn Dilmore

3rd Grade: Gianna Rebello

4th Grade: Shane Ferencik

5th Grade: Lia Pietrowicz

6th Grade: Kyleise Kublo

These students will receive a small luncheon during the month of February. Thank you to the teachers for their submissions to recognize these seven well deserving students.

II. IMPORTANT DATES AND EVENTS:

The mid-marking period for the third quarter for students in grades 4th through 6th will be Tuesday, February 22nd.

Board Game Club for students at CVES will begin on Monday, February 14th, students interested in joining should see Mrs. Seybold.

Wacky Wednesday's with Mrs. Springsteen will begin on Wednesday, February 23rd for students at CVES.

Free Children's Produce Market at Choconut Valley Elementary School – Tuesday, February 15th from 3:30PM to 5:30PM – Pre-Registration is required.

III. <u>ANNOUNCEMENTS:</u>

IV. <u>CURRENT PROJECT STATUS:</u>

V. <u>OTHER:</u>

As this will be my last board report, I just want to say thank you to the Montrose Area School District for a wonderful experience over the past sixteen years. I have had the pleasure working with some of the finest administrators, teachers and staff members who have been very supportive and helpful throughout. The community has been very caring with many families offering their time being actively involved with our students. I have been very fortunate and enjoyed being able to teach and lead the students of Montrose from kindergarten through twelfth grade. Thank you to Mr. McComb and the School Board for giving me the opportunity to lead the wonderful students and staff at Choconut Valley Elementary School, which truly has been the gem of Susquehanna County.

Signature: *Sean Castellani*

Date: February 10th, 2022