

**OCTOBER 11, 2021  
VIA VIDEO CONFERENCE**

**MONTROSE AREA SCHOOL DISTRICT  
BOARD OF DIRECTORS**

**MEETING AGENDA**

(Visit our website at [www.masd.info](http://www.masd.info))

Mrs. Mary Homan  
Board of Directors President

Mr. Christopher McComb  
Superintendent of Schools

- I. CALL TO ORDER** – Mrs. Mary Homan, Board President
- II. ROLL CALL** – Mrs. Connie Birchard, Board Secretary
- III. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS**
- IV. AGENDA ITEMS**
  - A. MINUTES** – Mrs. Mary Homan, Board President
    - 1. A motion is needed to approve the following minutes as submitted
      - a. September 13, 2021 Work Session
      - b. September 13, 2021 Board Meeting
  - B. FINANCE** – Mr. Paul Adams, Mr. Richard Jordan and Mrs. Gloria Smith, Chairpersons
    - 2. A motion is needed to approve a list of bills to be paid, including the food service payment summary
    - 3. A motion is needed to approve the August 2021, Treasurer's Report, which includes the 39 Capital Projects Fund account and the 32 Capital Reserve Fund account
    - 4. A motion is needed to approve the Student Activities Fund Report
    - 5. A motion is needed to approve budget transfers for the 2021-2022 school year
    - 6. A motion is needed to approve Government Software Services, Inc from Honesdale, PA as our Homestead / Farmstead (HSFS) third party administrator to create and mail all HSFS mailers for a one-year agreement as submitted at a rate of \$.35 per mailer for the Montrose Area School District HSFS mailing compliance as in accordance with Act 1
  - C. TRANSPORTATION** – Mrs. Gloria Smith and Mrs. Jennifer Strickland, Chairpersons
    - 7. A motion is needed to approve the 2021-2022 transportation contracts and payments for bus and car contractors as per submitted
    - 8. A motion is needed to approve the following transportation drivers submitted by Timothy Legg Busing, Inc., effective contingent upon district receipt of state mandated clearances, licensure and health certification:
      - a. David Rider, Van Driver
      - b. Ronald Cady, Van & Bus Driver
    - 9. A motion is needed to add Carlton Transportation for activity runs retroactive to October 8, 2021 for the remainder of the 2021-2022 school year

**IV. AGENDA ITEMS - continued**

**D. CURRICULUM – Mr. Richard Jordan, Miss Taylor Warner and Mr. Douglas Wilcox, Chairpersons**

10. A motion is needed to approve agreements between the Montrose Area School District and the Scranton School District as submitted to provide an educational component within its Monticello School a center-based special education school for students who require extra levels of care, education and therapy based upon their specific disability at a daily rate of \$250.00 and its Lincoln-Jackson Academy for alternative education for disruptive youth (AEDY) services at a daily rate of \$276.00 on an as-needed basis for the 2021-2022 school year and for any 2022 Extended School Year (ESY)
11. A motion is needed to approve a service agreement between the Northern Tier Industry & Education Consortium (NTIEC) and the Montrose Area School District for student career development for academic years 2021-2022 and 2022-2023 as per submitted

**E. EXTRACURRICULAR – Mrs. Gretchen Backer and Mrs. Jennifer Strickland, Chairpersons**

12. A motion is needed to accept with regret the resignation of Greg McNamara as an assistant Football Coach retroactive to September 21, 2021
13. A motion is needed to approve Johnny Amato as an Assistant Boys' Soccer Coach for the remainder of the 2021 fall sports season at a salary of \$2,700 to be paid at a prorated amount of \$1,350 for the remainder of the season
14. A motion is needed to approve Meghan Gilhool as Head Junior-High Girls' Basketball Coach beginning with the 2021-2022 winter sports season at a salary of \$2,700
15. A motion is needed to approve the following coaches beginning with the 2022 spring sports season:
  - a. Joshua Winn, Baseball Head Coach at a salary of \$3,900
  - b. Melanie Lasher, Baseball Assistant Coach at a salary of \$3,000
  - c. James Fluck, Baseball Junior-High Head Coach at a salary of \$2,500
  - d. Sarah Brander, Softball Head Coach at a salary of \$3,900
  - e. Makaylah Holbert, Softball Assistant Coach at a salary of \$2,800
  - f. Dean Brewer, Head Track Coach at a salary of \$3,900
  - g. Matthew Hawley, Assistant Track Coach at a salary of \$2,800
  - h. Sean Regan, Boys' Tennis Head Coach at a salary of \$3,600
16. A motion is needed to accept with regret the resignation of Duane Benedict as National Honor Society Advisor retroactive to October 6, 2021

**F. PERSONNEL – Mrs. Mary Homan and Mrs. Gretchen Backer, Chairpersons**

17. A motion is needed to approve Rachel Egan as a long-term Special Education Teacher assigned to Lathrop Street Elementary School retroactive to September 16, 2021 through December 23, 2021 at the rate of \$150.00 per day
18. A motion is needed to approve the following as daily substitute teachers for the district on an as needed basis for the remainder of the 2021-2022 school year:
  - a. Rachel Owens – Certified Elementary PK–4, retroactive to October 4, 2021
  - b. Alexander Pashchuk – Emergency Certified, retroactive to October 4, 2021
  - c. Michele Sterner – Certified Elementary K-6, effective contingent upon employment requirements
19. A motion is needed to employ Katie Blow as a Fourth Grade Teacher assigned to Lathrop Street Elementary School effective October 12, 2021 at a salary of \$45,978 (Bachelor, Step 1), to be prorated for the remainder of the 2021-2022 school year along with fringe benefits in accordance with the current MEA Collective Bargaining Agreement

**F. PERSONNEL- continued**

20. A motion is needed to approve Robin Alexander as a long-term substitute STEAM Teacher for the district retroactive to August 25, 2021 through approximately January 14, 2022 at a salary of \$45,978 (Bachelor, Step 1), to be prorated for the number of days worked as a long-term substitute along with fringe benefits in accordance with the current MEA Collective Bargaining Agreement
21. A motion is needed to employ Mara Strohl as a Lunchroom/Playground Aide assigned to Lathrop Street Elementary School for a maximum of 4 ½ hours per day, 180 student school days, \$10.50 per hour in accordance with the current MESPA Collective Bargaining Agreement retroactive to September 23, 2021
22. A motion is needed to approve the following as additional in-person and/or virtual tutors effective immediately for the remainder of the 2021-2022 school year:
  - a. Julie Fraser, Junior-Senior High School
  - b. Alice Palmiter, Junior-Senior High School
  - c. Nicole LaBarre, Lathrop Street Elementary School
  - d. Anne Lathrop, Choconut Valley Elementary School
23. A motion is needed to approve Anne Lathrop as an additional homework club teacher at Choconut Valley Elementary School retroactive to October 5, 2021 for the remainder of the 2021-2022 school year
24. A motion is needed to approve Ashley Birchard as an additional detention supervisor at Lathrop Street Elementary School effective immediately for the remainder of the 2021-2022 school year
25. A motion is needed to approve Ronda Palmer as a support staff substitute for the district on an as needed basis retroactive to September 15, 2021

**V. NEW BUSINESS**

26. A motion is needed to schedule a Special Board Meeting for reorganization purposes on Monday, December 6, 2021 to be combined with the regular monthly meeting and immediately following the monthly work session at 7:00 PM
27. A motion is needed to authorize the publication of the Comprehensive Plan, Induction Plan, Professional Development Plan and Gifted Education Plan for public review

**VI. SCHEDULE OF PUBLIC BOARD MEETINGS**

- A. Monday, November 8, 2021, 7:00 P.M. – Work Session, location or video conference to be announced
- B. Monday, November 8, 2021, Board Meeting, immediately following Work Session

**VII. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS**

**VIII. ADJOURNMENT**