

**APRIL 11, 2022
JUNIOR-SENIOR HIGH SCHOOL AUDITORIUM AND VIA VIDEO CONFERENCE
HYBRID MEETING**

**MONTROSE AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

MEETING AGENDA

(Visit our website at www.masd.info)

Mrs. Mary Homan
Board of Directors President

Mr. Christopher McComb
Superintendent of Schools

I. CALL TO ORDER – Mrs. Mary Homan, Board President

II. ROLL CALL – Mrs. Connie Birchard, Board Secretary

III. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS

IV. AGENDA ITEMS

A. MINUTES – Mrs. Mary Homan, Board President

1. A motion is needed to approve the following minutes as submitted:
 - a. March 14, 2022 Work Session
 - b. March 14, 2022 Board Meeting
 - c. March 22, 2022 Finance Committee Meeting
 - d. March 30, 2022 Building & Grounds Committee Meeting

B. FINANCE – Mr. Paul Adams, Mr. Richard Jordan and Mrs. Gloria Smith, Chairpersons

2. A motion is needed to approve the list of bills to be paid including the Food Service payment summary
3. A motion is needed to approve the February 2022 Treasurer's Report, which includes the 32 Capital Reserve Fund account and the 39 Capital Projects Fund account
4. A motion is needed to approve the Student Activities Fund Report
5. A motion is needed to approve a transfer of \$13,587.64 from the committed fund balance debt to committed fund balance Social Enhancement
6. A motion is needed to approve a contract with Pennsylvania Trust partnered with Conrad Siegel to perform the GASB 75 reporting services Actuarial Valuation as of July 1, 2022 as full valuation for fiscal year July 1, 2022 through June 30, 2023 and the interim valuation for fiscal year July 1, 2023 through June 30, 2024 in the amount of \$4,800 as per submitted

C. TRANSPORTATION – Mrs. Gloria Smith and Mrs. Jennifer Strickland, Chairpersons

7. A motion is needed to approve Charles Wells, Jr. as a transportation driver submitted by Chris Allis for the remainder of the 2021-2022 school year effective contingent upon district receipt of state mandated clearances, licensure and health certification

IV. AGENDA ITEMS - continued

D. BUILDING & GROUNDS – Mr. John Wood and Mr. Douglas Wilcox, Chairpersons

8. A motion is needed to award the bid under the COSTARS program as per submitted for district gym floor resurfacing at all locations to All American Athletics at the bid amounts of \$5,750 for Choconut Valley Elementary, \$12,000 for Lathrop Street Elementary and \$29,100 for the Junior-Senior High School which includes repair work, all floors will have a ten (10) year warranty

E. POLICY – Mr. John Wood, Chairperson

9. A motion is needed for final reading of **revisions** to the following policies:
 - a. Policy No. 610 – Purchases Subject to Bid/Quotation
 - b. Policy No. 611 – Purchases Budgeted

F. CURRICULUM – Mr. Richard Jordan, Mr. Douglas Wilcox and Miss Taylor Warner, Chairpersons

10. A motion is needed to approve a Special Education Services Agreement, as submitted, between the Montrose Area School District and Specialized Education of Pennsylvania, Inc. that owns and operates Graham Academy a private special education school effective immediately through July 21, 2022 at a daily rate of \$222 plus any related / additional services needed as described in Schedule 1
11. A motion is needed to approve a Speech/Language Services Agreement, as submitted, between the Montrose Area School District and Lindsay Whalen, MS CCC-SLP to provide Speech services to qualified students at an hourly rate of \$75.00, two (2) days per week effective March 2022 through May 2022
12. A motion is needed to approve a Memorandum of Understanding, as submitted, between the Montrose Area School District and Agency for Community EmPOWERment of NEPA (ACE of NEPA) for a coordinated Transition Plan, a federal requirement to provide higher quality learning experiences and a more seamless transition to kindergarten, effective July 1, 2022 through June 30, 2024
13. A motion is needed to approve a Physical Therapy Services Agreement, as submitted, between the Montrose Area School District and Spectrum Therapy, LLC for the 2022-2023 school year to provide Physical Therapy services to qualified students at an hourly rate of \$105

G. EXTRACURRICULAR – Mrs. Gretchen Backer and Mrs. Jennifer Strickland, Chairpersons

14. A motion is needed to appoint Bernardo Cruz as the Head Boys' Basketball Coach beginning with the 2022-2023 winter sports season at a salary of \$5,100

H. PERSONNEL – Mrs. Mary Homan and Mrs. Gretchen Backer, Chairpersons

15. A motion is needed to accept with regret the resignation for the purpose of retirement of Joan Burman, Learning Center Aide, assigned to the Junior-Senior High School, effective the day after the last scheduled day of the 2021-2022 school year
16. A motion is needed to approve Joan Burman, PSERS annuitant as a short-term support staff substitute for the district in the event there is a shortage of support staff substitutes beginning with the 2022-2023 school year as per the Retirement Code
17. A motion is needed to accept with regret the resignation of the following support staff at Lathrop Street Elementary School:
 - a. Julia Stankiewicz, Lunchroom / Playground Aide retroactive to March 15, 2022
 - b. Danielle Earl, Kindergarten Aide retroactive to April 8, 2022

H. **PERSONNEL** – continued

18. A motion is needed to employ Claudia Jacoby as a Lunchroom / Playground Aide assigned to Lathrop Street Elementary School for 4 ½ hours per day, 180 student school days, \$10.50 per hour retroactive to April 4, 2022 for the remainder of the 2021-2022 school year
19. A motion is needed to employ Jennifer Fassett as a Personal Care Aide assigned to Choconut Valley Elementary School for 6 ½ hours per day, 180 student school days, \$11.50 per hour together with individual fringe benefits as per the current MESPA Collective Bargaining Agreement retroactive to March 30, 2022 for the remainder of the 2021-2022 school year
20. A motion is needed to appoint Sarah Briggs as the Summer Day Camp Coordinator beginning with the summer of 2022 at a stipend rate of \$5,000
21. A motion is needed to grant Madison Moyer, Choconut Valley Elementary School Principal authorization to write and file citations with the Magisterial District Judge for the remainder of the 2021-2022 school year
22. A motion is needed to grant Madison Moyer, Principal assigned to Choconut Valley Elementary School an unpaid leave of absence for the purpose of childbirth, effective approximately April 13, 2022 through approximately July 6, 2022
23. A motion is needed to accept with regret the resignation of Chelsey Puza, District School Psychologist effective July 1, 2022
24. A motion is needed to approve Aileen Spellman as an additional after school/virtual tutor at Lathrop Street Elementary School effective immediately

V. **NEW BUSINESS**

25. A motion is needed to revise the 2021-2022 school calendar as follows: June 2, 2022 and June 3, 2022 as regular full days of school; June 6, 2022 Act 80 student only early dismissal at 11:30 AM; last day of school for students and teachers
26. A motion is needed to set graduation on Saturday, June 11, 2022 at 11:00 AM in the Junior-Senior High School Stadium

VI. **SCHEDULE OF PUBLIC BOARD MEETINGS**

- A. Tuesday, April 26, 2022, 6:00 PM - Finance Committee Meeting, Via Video Conference
- B. Monday, May 9, 2022, 7:00 PM - Work Session, Junior-Senior High School Auditorium and Via Video Conference
- C. Monday, May 9, 2022, immediately following Work Session - Board Meeting , Junior-Senior High School Auditorium and Via Video Conference

VII. **OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS**

VIII. **ADJOURNMENT**

IX. **EXECUTIVE SESSION** – Personnel