

MONTROSE AREA SCHOOL DISTRICT
BUILDINGS AND GROUNDS COMMITTEE MEETING
JUNIOR-SENIOR HIGH SCHOOL COMMUNITY LEARNING CENTER
MEETING DATE NOVEMBER 12, 2009 8:00 P.M.

Mr. George Gow
Chairperson

Mr. Michael F. Ognosky
Superintendent of Schools

Building and Grounds Committee Meeting

November 12, 2009 Meeting began at 8 PM in the Community Learning Center in the Junior-Senior High School.

Board Members present included George Gow, Chris Caterson, Doug Wilcox, Gloria Smith and Mary Homan.

Administrators present included Michelle Lusk, Rickie Clapper and Mike Ognosky.

OLD BUSINESS:

There were no items of Old Business discussed at this evening's meeting.

NEW BUSINESS:

- **Presentation by Betsy O'Malley on Replacement Equipment for the Food Service Department:** Ms. O'Malley presented a comprehensive report regarding her recommendations for the replacement of outdated equipment in the Food Service Department. She has completed an inventory of all the equipment in all three school buildings and classified the replacement of that equipment into three categories: Level 1 (highest priority/immediate replacement); Level 2 (second highest priority/replacement within 2-4 years); Level 3 (third highest need/within 5 years). Equipment replacement at all three buildings as well as description of the equipment are in the accompanying file. The total cost of all replacement equipment is approximately \$150,000 including approximately \$60,000 in Level 1; \$50,000 in Level 2; and, \$40,000 in Level 3. When asked, Ms. O'Malley replied that her current budget could assist in the meeting of these costs. She currently has approximately \$90,000 in her capital reserve and could utilize at least half of that amount to contribute to the purchase of the necessary equipment.
- **Review of the Building Inspector's Report on the Administration Building:** Members present reviewed the 25 page report from Accredited Home Inspectors of Endwell, New York regarding the current condition of the 40 year old Administration Building. Mr. Clapper and Mrs. Lusk reviewed the process that was followed by the Inspector in the completion of the report. All areas of the administration building were examined and referenced in the very thorough report. Specific questions were addressed by Mr. Clapper and Mrs. Lusk in regard to the building inspection report. Following the discussion segment a number of options for proceeding were discussed and resulted in the following action plan:
 - It was recommended that the utilization of an architect be bypassed at this point. Rather than utilizing an architect it was recommended that modular construction companies be contacted and asked to meet with Mrs. Lusk, Mr. Ognosky and Mr. Clapper in order to develop a floor plan for a new administration building.
 - Mrs. Lusk and Mr. Ognosky will meet with staff in the administration building in order to determine the square footage necessary to provide for an efficient working environment.
 - Modular construction was recommended with the inclusion of a modular basement that would house storage and the heating unit required for the building.
 - Mr. Clapper will provide a floor plan of the current utilization of square footage in the present building.

- After the completion of those action items, the administration will report back to the Buildings and Grounds committee with their findings.

OPEN FORUM: There were no additional open forum items discussed.

Meeting adjourned at 9:12 PM

Mike Ognosky